



2010

# Annual Reports

St. Andrews Presbyterian Church  
Congregational Meeting

January 23, 2011

Steven Gribble  
Senior Pastor

Kristal Smith  
Associate Pastor

**Vision Statement**  
(What we intend to do)

*"Following the example of Jesus Christ  
the St. Andrews Presbyterian Church family  
will be dedicated to growth  
through inspirational worship, active mission, loving outreach,  
spiritual nurture, and committed stewardship.*

"

**Mission Statement**  
(What is our purpose?)

*"St. Andrews Presbyterian Church is a gathering of God's people  
following the call of Jesus Christ and moved by the Holy Spirit  
to praise God and grow in faith<sup>2</sup>,  
welcoming<sup>3</sup> and serving<sup>4</sup> the greater community in God's love  
for the salvation of all people<sup>5</sup>."*

We seek to have a healthy balance  
among the following 5 areas:

- 1 - Discipleship
- 2 - Worship
- 3 - Fellowship
- 4 - Ministry
- 5 - Evangelism

**Directional Statement**  
(What is our biblical direction?)

The Great Commandment - Matthew 27:37-40

*Love the Lord your God with all your heart, with all your soul, and  
with all your mind. This is the Great and First Commandment. And  
a Second is like it, you shall love your neighbor as yourself.*

The Great Commission - Matthew 28:19-20

*Go and make disciples of all nations, baptizing them in the name of  
the Father and of the Son and of the Holy Spirit and teaching them  
to obey everything I have commanded you.*

Annual Winter Meeting  
of the  
Congregation and Corporation  
January 23, 2011  
**AGENDA**

- 1.- Opening Prayer - Kristal Smith
2. Motion that the meeting is properly called, a quorum is present and that the congregation and corporation meet simultaneously.
3. Approval of minutes for January 24, 2010 Congregational Meeting.
4. Reports of Church Boards
  - a. Board of Deacons, page 4, Pat Yates, Moderator
  - b. Board of Trustees, page 5, Lew Sauerwein, President
  - c. Session
    - i. Clerk's report, page 6, Glenn Royer, Clerk of Session
  - d. Session Committees / Ministries Chairpersons
    - i. Christian Education, page 7, Karen Fedder
    - ii. Leader of Youth Ministries, page 8 Laurie Funk
    - iii. Hospitality, page 9, Perry Latshaw
    - iv. Mission, page 10, Roz Presby  
(includes Free Noon Meal schedule, page 11)
    - v. Outreach & Membership, page 12, Ann Ormond
    - vi. Worship, page 13, Cliffy Shiner  
(includes chancel flower calendar, page 14)
  - e. Joint Committees
    - i. Nominating, page 15, Paul Kilgore
    - ii. Administration & Personnel, page 17, Lynn Phillips
    - iii. Stewardship and Finance, page 19, Ken Gries  
(report of the Treasurer, Marc Hamme, to be added)
    - iv. Visioning, page 20, Merry Capobianco
  - f. Presbyterian Women, page 21, P.W. Coordinating Team Member
  - g. Small groups (Twelfth Streeters, page 24)
5. Reports of the Pastors
  - a. Senior Pastor, page 26, Steve Gribble
  - b. Associate Pastor, page 27, Kristal Smith
6. Any other business which may properly come before this meeting.
7. Motion to Adjourn
8. Adjourning Prayer - Steve Gribble

Safe Sanctuaries Policy is on page 28.

## BOARD OF DEACONS

During the year 2010, the Board of Deacons met regularly on the fourth Tuesday of each month for the purpose of reviewing the needs of the congregation. We reported on the care given through visits, cards, or phone calls. On occasion we gave assistance in the form of meals, transportation, child care, and financial assistance.

According to the Book of Order, Deacons are called “to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress both within and beyond the community of faith. They shall assume other duties as may be delegated to them from time to time by the Session, such as leading the people in worship through prayers of intercession, reading the Scriptures, presenting the gifts of the people, and assisting with the Lord’s Supper.”

In fulfilling our mission, the Board of Deacons has served the members of St. Andrews, and beyond, in these ways:

- Visiting home-bound members regularly (each home-bound member is assigned a “Visiting Deacon”)

- Visiting hospitalized members – District Deacon and Deacon of the Month

- Sending holiday and birthday cards

- Attending funerals and assisting in the preparation and serving of funeral receptions

- Delivering poinsettias and lilies to home-bound members, and, on occasion, delivering the altar flowers to a home-bound member or someone in the hospital

- Assisting the pastors with communion in worship and to the home-bound members

- Contacting expectant parents and recognizing newborns – (this year we were blessed with the arrival of 4 new babies!)

- Keeping Deacon District membership and home-bound lists up-to-date

- Arranging transportation for members needing assistance

- Arranging for meals to be delivered to members who are recuperating from hospitalization or other temporary disabilities

- Providing Care Note pamphlets

- Keeping records of attendance and visitors to the worship services

- Contacting members who have been missing from worship for a period of time

- Serving on various church committees

- Coordinating volunteers in the BEES Cornwall Manor Health Center ministry

- Providing temporary, emergency financial assistance to families or individuals in need

At the end of this year 2010 we say “thanks for a job well-done” to Laurie Funk, Jane Juppenlatz, Mev Royer, Robin Welte and Youth Deacon Lindsay Burkholder. We will welcome to the Board new Deacons Rosemary Birt, Dottie Bliss, Annette Chevalier, Marci Gribble, and Youth Deacon Danielle Chevalier. We are fortunate to have a dedicated group of people serving on this Board, who are working very hard to serve the needs of our St. Andrews family. It is truly a “labor of love” every day.

Please help us serve Christ and the family of St. Andrews by keeping us informed of your needs and how we can be of service to you.

Pat Yates, Moderator

## **BOARD OF TRUSTEES**

The Trustees, on behalf of the Session are responsible for conducting the business affairs of Saint Andrews, maintaining the property and representing the corporation formed under the laws of the Commonwealth of Pennsylvania. The Trustees meet monthly except in July.

The mission of the Trustees is to oversee the care and maintenance of the building and the property of St. Andrews Presbyterian Church in a responsible and cost effective manner.

The year 2010 will end with the completion of the terms of service of David Overholt, Tim Chevalier, Jack Spicer, and Mary Ellen Mahaffey. David Overholt, Tim Chevalier, Jack Spicer, and Barry Kohr were elected as their replacements. Trustees whose terms continue are Sam Abram, Martha Gelgot, Jody Kasperowicz, Doug Lister, Rob Lowrie, John Pellow, Lew Sauerwein, and David Sensenig.

The Trustees are organized into working committees through which most of our work is done. We also actively serve on several Session-Trustee joint board committees.

Aside from the committee work, Trustees work tirelessly to maintain our church facilities. This past year Trustees spent considerable effort looking to future capital improvement needs. Specifically, need for improvement / repair / replacement were studied in the following areas: roof, concrete & masonry repair, HVAC refurbishment, computer network & equipment Improvements, interior and exterior painting and bus replacement. This work, which is ongoing, is one of preparedness so that when these expenses arise, we are prepared.

As a result of our study, the roof was replaced in late fall at a very attractive price and the concrete & masonry repair has been started, to be completed as the weather improves.

The Trustees took their turn, along with other church organizations, in preparing and serving the free noon meal. In May our team of 10 served fish sandwiches and trimmings to 73 guests.

The Trustees acknowledge and thank all of those non-Trustees who have given time and energy helping us with our many projects and repair activities.

January, 2011

Lewis E. Sauerwein

# CLERK'S REPORT

Church Membership as of December 31, 2009 ----- 410

Additions

Received by Letter of Transfer-----	2	
Received by Profession of or Reaffirmation of Faith-----	3	
Restored from Inactive Roll-----	4	
Total Additions -----		9

Losses

Dismissed by Letter of Transfer-----	4	
Deceased-----	9	
Moved to Inactive-----	4	
Total Losses-----		17

Active Church Membership as of December 31, 2010----- 402

Baptisms

Infant -----	2	
Adult -----	0	
Total Baptisms-----		2

<u>2010 Necrology</u>	<u>Date of Death</u>
Elizabeth Groover	March 14, 2010
Anne Phillips	March 16, 2010
Corinne Overholt	April 15, 2010
Betty Rhodewalt	April 19, 2010
Luella Starry	May 26, 2010
Jay Hackett	July 22, 2010
Prudence McMIndes	September 29, 2010
Robert McConnell	October 22, 2010
Audrey Sprenger	November 11, 2919

# CHRISTIAN EDUCATION COMMITTEE

## MISSION STATEMENT

The Mission of the St. Andrews' Christian Education Committee is to provide Biblically based curriculum and educational opportunities for all ages that will provide for continued spiritual growth and a deepening relationship with our Savior Jesus Christ.

## MEMBERS OF THE COMMITTEE

Audrey Sprenger served faithfully as the CE Chair until illness necessitated her resignation in May 2010; Karen Fedder was the interim chair. The committee also consisted of Linda Duncan, Laurie Funk, Lew Sauerwein, Kim Risko, Karen Dielmann, and Kristal Smith. Kim Risko, Perry Latshaw, and Tim Chevalier graciously supplied generous assistance as Karen transitioned into the CE chair position.

## ACTIVITIES IN 2010

\*Sunday School – Regular Sunday morning classes are offered for children from age three through twelfth grade; adults have three options for classes (Covenant, Searchers, and Vineyard) in addition to some shorter term book studies.

\*Summer Sunday School – A six week session was held under the direction of Lew Sauerwein.

\*Vacation Bible School – Approximately 55 students attended; VBS was a great success, under the creative and energetic leadership of Director Mary Lynne Mulligan.

\*PYC – As our Youth Director, Laurie Funk faithfully serves our youth (grades 3-12) with weekly opportunities for fellowship, study, and service. New summer sessions focused on serving others, and a new youth council helps to give the youth an active role in the planning and leadership of PYC.

\*Graduate Sunday – high school graduates were recognized during worship.

\*Children's Activity/Listening Bags – The bags continue to be maintained on a weekly basis.

\*Rally Day – The Fall Sunday school year started off with a celebration including breakfast, balloons, and teacher installation. This was a joint effort of CE and Hospitality Committees.

\*Third Grade Bibles – Four third grade students received their Bibles at the Rally Day Service.

\*Nursery – Our caregiver, Liz Rivera, started an extended medical leave in June. Karen Fedder, as Nursery Volunteer Coordinator, is very thankful for the kind parents and other volunteers who helped to staff the nursery this year.

\*Confirmation Class – The 2010-2011 confirmation class has 7 students: Elizabeth Burkholder, Marie Cikovic, Avery Dowd, Beth Hamme, William Juppenlatz, Kaitlyn Mulligan, Megan Risko. This year's leaders are Maggie Beatty, Steve Gribble, Lorraine Lowrie, and Jere Shiner. The students' confirmation is scheduled for May 8, 2011.

\*Sunday School Secretary – Robin Gries kindly continues her role of Sunday school secretary, collecting Sunday school offerings and monitoring and reporting attendance.

\*Christian Children's Fund – Omar Hernandez is the child we sponsor.

\*Special occasions and activities – Advent and Lenten devotional materials, Sunday school teacher recognitions, quarterly campership information and review.

## HOPES, DREAMS AND NEEDS FOR 2010

The CE committee welcomes substitute Sunday School teachers, nursery volunteers, VBS volunteers, new committee members, Sunday School helpers, and PYC volunteers. **Thank you** to all who nurture and instruct the younger members of our church family, as well as to those who help to support spiritual growth through our adult classes.

Respectfully submitted by:

Karen Fedder, Christian Education Chairperson

# YOUTH PROGRAM & LEADER OF YOUTH MINISTRIES

The St. Andrews youth ministry program which serves students in three grade level groups for elementary, middle and high school students in grades 3 through 12. Regular meetings for the three groups of youth are held every Sunday during the academic year, with occasional exceptions on the Sundays during school vacations. The weekly meetings are integrated with youth choir rehearsals and confirmation class. Dinners, an opportunity for fellowship, which were held monthly in 2009-10, have returned to being held weekly and are usually provided by adult volunteers.

**Our goal to further involve the youth in the planning of activities has taken a new turn. We have brought 15 youth leaders together to serve on the Youth Council. The Youth Council meets once a month with the Leader of Youth Ministries and Associate Pastor. Meetings include times of devotion and conversation and time to focus on the coordination of PYC activities.**

**During 2010 SAPC youth participated in a variety of activities, among the highlights were:**

- **Regular meetings of all groups**
- **Souper Bowl of Caring**
- **30 Hour Famine**
- **MS and HS Retreats**
- **Pedals 4 Progress**
- **Creation Festival**
- **Mission trips: HS to Newark, NY with Group to work in a variety of community based organizations with youth from eight other churches and MS to Philadelphia, PA to work with Broad Street Ministries.**
- **Summer Service Days: local service projects on Tuesdays throughout the summer months**
- **CROP Walk**
- **Sukkoth at the Synagogue**
- **Mystery PYC's: lazer tag and raking of the Spicer's yard**
- **Free Noon Meals**
- **Cornwall Manor Star Project**
- **Christmas Caroling to SAPC family**

As I prepared to write this report and re-read last year's, I was reminded that we were in quite a different place last January. I was stepping back because a new Leader of Youth Ministries had been hired and I was expecting to work alongside him through the transition. Unfortunately, that didn't work out and God apparently had other plans. Here I am, now or should I say still, as the Leader of Youth Ministries. Different title, same calling. It has been a good year, one in which there were many God-Full experiences and moments. Thank you to all of those who are so willing to give of themselves to be with the kids and who have offered words of encouragement and prayers for me and the youth ministry.

With love, and adventurous expectations for 2011,

Laurie Funk  
Leader of Youth Ministries

## HOSPITALITY AND FELLOWSHIP MINISTRY

The hospitality ministry of St. Andrews church is responsible for special social and fellowship events of the congregation. This ministry is the work of many willing volunteers who give their time and talents freely, with joy and congeniality.

Events supported by the Hospitality Committee fall into three categories: Sunday morning Coffee Hours, Church-Wide Meetings or Celebrations and Special Events.

The Sunday morning coffee hour is designed to encourage fellowship for all between Sunday church services. Thanks to everyone who so graciously and generously signed up as individuals or groups to support this ministry. We will continue to need volunteers to support this ministry each week. Please be aware that the time for *fellowship* is emphasized and the food provided does not need to be fancy or burdensome. "Tis a gift to be simple!"

Church-wide meetings or celebrations are considered opportunities to bring the entire church family together for a meal and fellowship. These events include: Rally Day Pancake Breakfast, The Annual Christmas Luncheon and Pot Luck Dinners. This year the response to these events has been phenomenal and exciting. The congregation of St. Andrews loves to cook and certainly enjoys food and fellowship!

Special Events in 2010 included four community concerts, St. Andrews Day 50 year member reception, Ash Wednesday Agape Meal, Habitat for Humanity Concert Reception, LCCM Delegates' Meeting Reception and a reception to honor Maggie Beatty, music director.

Looking back on 2010, it is evident that the support of many volunteers contributed to the success of these events. Thanks especially to all individuals who have offered many hours of kitchen work in support of the Hospitality Ministry including many cooks and bakers, dishwashers, table setters, and superb youth waiters. "Many hands make light work" certainly holds true at St. Andrews as gratitude is extended to so many who have generously offered food, time and muscle to see that each event is successful. This congregation is a well-oiled machine when it comes to food and fellowship! Bless you for your expressions of grace and warmth as you serve strangers and friends alike in the ways shown to us in Christ's teachings.

Gratitude and recognition are extended to Daphne Hoke for her many hours of backbreaking work in support of the church events. God bless you Daphne! We truly appreciate all you do to support this congregation.

Thanks also to Karen Fedder for pitching in to help when additional leadership was needed. Thanks Karen!

Submitted respectfully by Perry Latshaw, Chm.

## MISSION COMMITTEE

**Members of the committee:** Bob Dowd, Connie Dowhower, Robin Gries, Fred Grun, Tim Guttridge, Margi Hearson, Paul Kilgore, Carol Maurer, Roz Presby (chair).

### **Missionaries:**

All the members of the St. Andrews congregation!

### **Free Noon Meal**

St. Andrews continued its ongoing mission of serving the Free Noon Meal on the second Saturday of each month. The 2010 meals were hosted by 12<sup>th</sup> Streeters, the Bob Dowd family, PYC, Deacons, Trustees, Covenant Sunday School Class, Session, Presbyterian Women, Second Saturday group, Chancel Choir / Bell Choirs, and Seekers & Vineyard Sunday School Classes. In 2011 the Men's Group will be taking over the Second Saturday group's month.

### **Habitat for Humanity**

The congregation of St. Andrews supported Habitat in various ways including physical work at sites, providing lunches for volunteers, and contributing funds for construction materials. Doug Lister, Carol Maurer, Mary Lynne Mulligan, Ken and Robin Gries, and Bob Capobianco served on various committees of the local affiliate. Ken and Robin Gries have continued their collection of aluminum beverage cans with the proceeds benefiting Habitat. St. Andrews hosted the 2010 annual Habitat Praise Concert.

### **Christmas Giving Tree**

The Mission Committee sponsored a Christmas Giving Tree for church members to buy Christmas gifts for children who are under the care of Lebanon County Children and Youth Services, for a total of sixty gifts. As in previous years, most of the gift requests were for clothing and necessities rather than toys or games.

### **Alternative Gift Fair**

The Mission Committee coordinated the sixth Alternative Gift Fair on Dec. 5<sup>th</sup>. The purpose of this fair was to give church members an opportunity to make a contribution to a worthy charity in honor of family members and friends. This year's charities were Compassion International, Lebanon Community Library, Lebanon County Domestic Violence Intervention Center, Lebanon County Habitat for Humanity, and Heifer International. A total of \$2,464.00 was donated to the various groups. Next year's Gift Fair will also include Lend A Hand, the Carlisle Presbytery's disaster assistance mission.

### **Lebanon County Christian Ministries**

Members of St. Andrews continue to support LCCM by donating food and personal care items. In addition they have helped by contributing financially and by offering many volunteer hours working at the LCCM center. **Service Opportunity:** We are still looking for a second delegate to the LCCM Council of Delegates.



## Free Noon Meal Schedule for 2011

<b>DATE:</b>	<b>GROUP:</b>	<b>GROUP LEADER</b>	<b>PHONE:</b>
<b>JANUARY 8</b>	<b>12TH STREETERS</b>	Joan Fenwick	866-9659
<b>FEBRUARY 12</b>	<b>DOWD FAMILY</b>	Carla Dowd	274-8333
<b>MARCH 12</b>	<b>SENIOR HIGH PYC</b>	Laurie Funk	228-3750
<b>APRIL 9</b>	<b>DEACONS</b>	Mev Royer	273-3621
<b>MAY 14</b>	<b>TRUSTEES</b>	Lori Sauerwein	228-1876
<b>JUNE 11</b>	<b>COVENANT CLASS</b>	Betty Anne Seiser	228-0467
<b>JULY 9</b>	<b>SESSION</b>	Roz Presby	273-9541
<b>AUGUST 13</b>	<b>PRESBYTERIAN WOMEN</b>	Valerie Chevalier Helen Leaman	228-1090 273-5112
<b>SEPTEMBER 10</b>	<b>MEN'S GROUP</b>	Chris Risko	865-7038
<b>OCTOBER 8</b>	<b>CHANCEL CHOIR/ BELL CHOIR</b>	Elaine Behney	273-5278
<b>NOVEMBER 12</b>	<b>FRIENDSHIP PYC</b>	Laurie Funk	228-3750
<b>DECEMBER 10</b>	<b>SEEKERS &amp; VINE- YARD CLASS</b>	Becky Dreibelbis	272 6277

## **OUTREACH AND MEMBERSHIP COMMITTEE**

The first goal of the O & M committee was to enlarge the group. Chris Risko, Penny Samuelson, and Rosemary Birt agreed to serve.

The second goal was to separate the committee into two subcommittees, i.e. outreach and membership.

The Deacons were asked to develop a procedure for contacting non-attending members. A new list of members with the corresponding deacon was published mid-year.

A church-wide small group study was postponed because we are waiting for the new Strategic Plan to recommend the best suggestions for increasing church membership involvement. Several books were submitted for the study.

A new model for becoming a member of St. Andrews was adopted by the Session.

A new sign for the church lawn has been put on hold until Erin Reinhart has time to do it.

Several members were brought to the session for placement on the inactive list. The session voted not to act on the suggestion at this time.

Tom and Dolores Shott were accepted as new members.

Respectfully submitted,  
Ann Ormond

# WORSHIP MINISTRY

From the Book of Common Worship, Presbyterian Church (USA):

“Worship is at the very heart of the church’s life. All that the church is and does is rooted in its worship. The community of faith, gathered in response to God’s call, is formed in its worship. Worship is the principal influence that shapes our faith, and is the most visible way we express the faith.”

*Our Mission Statement: The Worship Ministry, acting as Christ’s disciples, will seek the spiritual development and renewal of faith of all members and others by planning and ordering all worship services.*

## Review of Worship Ministry Activities – 2010

- Assured that worship services are in conformity to the standards of the Directory for Worship.
- Coordinated music ministry of church with choir director, organist, emerging worship leader and bell choir director.
- Welcomed new staff in the music ministry: Carole Haines as Coordinator of Music Ministries and Lisa Meyer as Organist, beginning in April, 2010.
- Released with gratitude Bill Fairlamb as Organist (in September 2009), Pat Yates as Interim Organist (in April 2010) and Maggie Beatty as Choir Director (in April 2010).
- Maintained contract and schedule with Marty’s Music Store for tuning all church pianos.
- Maintained contract and schedule with C. W. Gibson for triennial organ tuning.
- Developed schedule for Chancel Guild preparation of Communion elements for all worship services and home communion, and cleaning and storing of all vessels used.
- Maintained schedule of elders and deacons who serve communion monthly for congregants and home-bound members.
- Maintained church attendance and number of communicants: average church attendance at the 8:45 service was 82, at the 11:00 service 107. This is a 4.5% decrease from 2009..
- Worked with flower coordinator to assure that weekly and special flowers were displayed and distributed.
- Continued the practice of holding four blended services from September through May: 4th Sunday in January prior to Congregational Meeting, Confirmation Sunday (May), Rally Day (September), and “St. Andrews Day”/Reformation Sunday (October). The purpose of this practice is to promote/maintain our unity as a church family.
- Held blended services during the months of July and August through Rally Day, the second Sunday in September. The intent of this change was primarily to minimize the effect of scattered attendance during vacation months, and to provide an opportunity for St. Andrews to worship as one congregation.
- Coordinated “Hanging of the Greens” prior to the first Sunday of Advent, and the taking down/undecorating on Epiphany Sunday.

Members of the Worship Ministry are: Beckie Dreibelbis, Carole Haines, Perry Latshaw, Lisa Meyer, MaryLynne Mulligan, Pat Yates and Pastors Gribble and Smith, ex-officio members.

Respectfully submitted, Cliff Shiner, Chairman

# FLOWER CALENDAR

February 2011 - January 2012  
Nicki Overholt, Chairman (274-6023)

## February - Elaine M. Behney, Chairperson

6th Mrs. Frank Hoffman  
13th Marian Batz  
20th Edna Hull  
27th Harry Uhrich

## August - Mary Jane Clouser, Chairperson

7th Mr. & Mrs. Lewis Sauerwein  
14th Rev. Thomas Jackman  
21st Mr. & Mrs. Glenn Royer  
28th OPEN

## March - Nancy Hoff, Chairperson

6th Elaine Behney  
13th Allwein//Ditzler  
20th Mrs. Frederick Hoff  
27th Marilyn Marshall

## September - Emma Spengler, Chairperson

4th Helen Endrizzi  
11th Mary Jane Clouser  
18th Mr. & Mrs. Fred Grun  
25th Maggie Beatty

## April - Marianne Kopp, Chairperson

3rd Dr. & Mrs. Robert Latshaw  
10th Nike Guttridge  
17th Mr. & Mrs. Robert Kopp  
21st Emma Spengler (Maundy Thurs)  
24th Easter Lilies

## October - Nike Guttridge, Chairperson

2nd Mr. & Mrs. Bradley Allen  
9th Nicki Overholt  
16th Robin Gries  
23rd Mr. & Mrs. Thomas Bechtold  
30th Mrs. Richard Leaman

## May - Elizabeth Kalb/Dorothy Bliss, Chairpersons

1st Mr. & Mrs. Wesley Kreiser  
8th Mr. & Mrs. Harold Miller  
15th Mrs. Schaeffer Specht  
22nd Rev. & Mrs. Steven Gribble  
29th Pat Yates

## November - Betty Ann Seiser/Lorraine Lowrie, Chairpersons

6th Betsy Sensenig  
13th Mrs. John Bashore  
20th Mr. & Mrs. Harlan Wengert  
27th Mr. & Mrs. Leo Seiser

## June - Karen Regester, Chairperson

5th Nike Guttridge  
12th Bob & Carla Dowd  
19th Evelyn Barnhard  
26th Bob & Karen Regester

## December - Nicki Overholt

4th Rev. Paul Stauning & Mrs. Bill Orr  
11th Rev. & Mrs. Robert Canon  
18th Christmas Poinsettias  
25th Mrs. John Fisher

## July - Barb Moyer, Chairperson

3rd Laurie & Dave Funk  
10th Elaine Behney  
17th Mrs. Joy Eubanks  
24th Mr. & Mrs. Lee Moyer  
31st Jane Juppenlatz

## January - Evalyn Lansberry

1st Nicki Overholt  
8th Mr. William Sprenger  
15th Dr. & Mrs. Claude Miller  
22nd Mr. & Mrs. Edgar Miller  
29th Ron & Kathy Hetrick

# NOMINATING COMMITTEE

Members of the committee present this ANNUAL REPORT and brief description of each person selected by the Committee to date. The following is a list of current positions elected by the Congregation in 2010 to fill unexpired open positions and other positions beginning in 2011.

## **SESSION — FOUR POSITIONS – 3 YEAR TERMS / ONE (unexpired) - 2 YEAR TERM**

**Lynn Phillips** – Lynn has been a member of St Andrews since 1990. Lynn and her husband Ed live in Mt Gretna. Lynn is currently a member of Session and her first term will end this year. The Committee is pleased that Lynn has graciously agreed to serve another term. She has a vast background as a leader and is currently using those skills as the Chair of our Personnel Committee. She is also active at Lebanon Valley College in a leadership position. She was recently part of the team that spearheaded the Session decision to discern “Where are we” as a church here at St Andrews.

**Elaine Behney** - Elaine has been a member of St Andrews since 1974. She and her family have been active in the church for many years. Most recently Elaine directed the “Last Supper” for the Maundy Thursday Service this past spring. Elaine has previously served in many positions at the church, including Elder of Session. Elaine is also an active member of our church choir.

**Dave Reinhart** – Dave has been a member of St Andrews since 2002. Dave and his wife Erin and their two young children live outside Lebanon. Dave has been an active member since joining the church and most recently served on the Board of Trustees. He has also assisted the Session as a member of the Finance Committee providing the Session with much needed analysis of the financial history of the church in order to gauge our future programs.

**Dave Funk** – Dave and his family are long time members of St. Andrews. Dave previously served as a Trustee for the church and as an Elder where he chaired the Mission Committee. Dave and his wife Laurie have 3 children and live in South Lebanon Township. Dave is very active in the Youth Program, Habitat for Humanity and is an avid biker. We are blessed that he has agreed to return to Session.

**Karen Dielmann** – Karen has also been a member of St. Andrews for many years. Karen was elected by the Congregation earlier this year to fill the unexpired term of Audrey Sprenger. Audrey, as most of you know, resigned due to her illness and she is now with our Lord. Karen has been active in the church in many areas including but not limited to Christian Education and previously sat on Session prior to her recent election. We are happy and blessed to have Karen once again offer her many spiritual gifts to Session. **(Unexpired 2 Year Term)**

## **DEACONS --- FIVE POSITIONS – 3 YEAR TERMS; ONE (unexpired) - 2 YEAR TERM; AND, ONE – 1 YEAR TERM (Youth Deacon)**

**Nicki Overholt** – Nicki has been a member of St Andrews since 1999. Nicki and her husband Dave live with their 3 children south of Lebanon. Nicki is currently serving as a Deacon and her term will end this year. She has been an active member of Deacons and frequently provides the sustenance for our gathering area on Sunday mornings between services.

**Marci Gribble** – Marci has been a member of St Andrews since 2004. She is of course the wife of our Senior Pastor Steve Gribble. Marci is an ordained deacon and served as a Deacon at her former church. Marci has been involved in several programs at St Andrews including the Mustard Seeds and currently sings with the Praise Team.

**Annette Chevalier** – Annette has been a member of St Andrews since 1994. Annette, her husband, Tim, and their two children, live in Cleona. Annette is an active member of the church and regularly attends our Service of Worship. She has also been active with the Youth Program as a volunteer.

**Edie Lingle** – Edie has been a member of St Andrews since 2006. Although Edie is a relatively new member of the church she has a rich faith and faithfully attends our first service. She and her two young children live in Lebanon. Edie has been active in our small group ministry programs.

**Rosemary Birt** – Rosemary has been an active member of St Andrews for many years. She lives with her husband Bill in Mt. Gretna. Rosemary is active in Sunday School, Warm Fuzzies knitting group, and frequently serves in the church kitchen. Rosemary has previously served as a Deacon at St. Andrews.

**Dorothy Bliss** – Dottie Bliss is a 50+ member of St Andrews. The Committee is pleased that she has agreed to fill an unexpired two year term beginning in January. Dottie will bring to the ministry of Deacons her extensive skills and vast experience with the church. She has been a past officer of the church and her daughter Martha Gelgot and grandchildren are all active members of our church family. **(Unexpired 2 Year Term)**

### **Youth Deacon (1 year Term)**

**Danielle Chevalier** – Danielle was confirmed as a member of St Andrews in 2009. Her parents and grandmother, Valerie Chevalier, are members of St Andrews. Danielle has been attending our church most of her life and has always been active in the Youth Program. She is an academically gifted junior at Cedar Crest High School.

## **VISIONING COMMITTEE — TWO POSITIONS - 3 YEAR TERMS; ONE (Unexpired) - 2 YEAR TERM; AND, ONE (Unexpired) - 1 YEAR TERM**

**Carol Smith-Kilgore** – Carol has been a member of St Andrews since 1987. She and her husband Paul live west of Lebanon. Carol has been an active member of St Andrews and is currently serving on the Visioning Committee. Carol has been very active with the Committee's current project to discern where we are as a church. Carol is also active in small group study and has served as a Deacon.

**Mary Lynne Mulligan** – Mary Lynne and her husband Bill are newer members of St Andrews (2008). She and her husband live outside of Lebanon and both were active in their former church in Mechanicsburg before moving to Lebanon County. Mary Lynne currently sings in the Choir, is active in small group study and has also acted as a volunteer with the Youth Program.

**Molly Barahona** – Molly is also a relatively recent member of St Andrews (2006) but she too has been active with church activities and attendance. She and her husband live in Lebanon not far from the church. Molly currently sings on the Praise Team for the first service is also involved in small group study and is a retired teacher. **(Unexpired 2 Year Term)**

**Lee Samuelson** – Lee has been a member of St Andrews since 1998. He lives with his family south of Lebanon and he has been an active member of St Andrews. Until recently Lee played for the Praise Team at the first service. Lee will bring a different perspective to the committee as a younger member of our congregation. **(Unexpired 1 Year Term)**

## **NOMINATING COMMITTEE — FIVE POSITIONS – 1 YEAR TERMS**

**Fred Grun** – Fred is another 50+ member of St Andrews (1951). Fred, as many of you know, has been an active member of the church for many years. He is an Elder and previously served as Clerk of Session. He sings in the choir and will bring a vast amount of knowledge and caring to the Committee.

**Marianne Royer** – Marianne (Mev) has been a member the longest of any of the current nominees (1949). She is currently serving a second term on Deacons. She and her husband Glenn (Current Clerk of Session) live south of Lebanon. Mev has been a very active and faithful member of St. Andrews and will bring a vast amount of experience and knowledge to the Committee.

**Cliffy Shiner** – Cliffy has been a member of St Andrews since 1992. She and her husband Jere have 4 children and live north of Lebanon. Cliffy is often the first welcoming voice when someone calls or visits St Andrews during the week as she is our office manager. Cliffy currently serves on Session as an Elder and is finishing her second term. As a Session member she chaired the Worship and Music Ministry and was an active participant for Session.

**Lori Messersmith-Brandt** – Lori has been a member of St Andrews since 1999. She too is an active member of our church body, as is her sister Kate Tshudy, her mother, Elaine Behney and her two children. Lori has helped with our coffee hour and in Christian Education. She likewise has a vast amount of experience, knowledge of the church and caring.

**Karen Fedder** – Karen has also been a member of St Andrews since 1999. Karen and her husband Mardon live with their daughter south of Lebanon. Karen is also an active member of St Andrews. She currently is serving on Session as an Elder where she is chair of the Christian Education Committee. She wants to continue to be active in Christian Education after she leaves Session. Karen has also been active with our nursery program.

## **TRUSTEE — FOUR POSITIONS – 3 YEAR TERMS**

**David Overholt** – Dave has been a member of St Andrews since 1994. Dave is currently finishing his 1<sup>st</sup> term as a Trustee and has agreed to stay on the Board for a second term. Dave is very active at St Andrews with the Youth Program, in addition to his duties as a Trustee. He has volunteered to go on Mission trips with the youth and has shared his heart felt experiences with the Congregation.

**Tim Chevalier** – Tim has been a member of St Andrews since 1994 (Looks like a good year for St Andrews). Tim has been very active at the church as he previously served on Session as an Elder, was the past President of the Board of Trustees and for years taught Sunday School to many of our children. Tim's entire family has been faithful to the Mission of St Andrews. Tim provides a vast amount of knowledge and organizational skills to the Trustees.

**Jack Spicer** – Jack is a long time member of St Andrews (1958) having in effect grown up in the church. Jack and his wife Belinda live south of Lebanon with their son. Jack is currently serving his 1<sup>st</sup> term as a Trustee. Jack has been very active with the transportation needs of the church for the last several years and until recently provided the bus service for Cornwall Manor residents and others on Sunday mornings. The church is praying for Jack to return to good health.

**Barry Kohr** – Barry is a recent member of St Andrews (2008) and despite being a new member Barry has jumped right in to help where needed. He currently coordinates the ushering at the first service and is active with the Men's Group that meets on Saturday mornings. Barry has helped with the church work days and acted as a volunteer with the Youth activities and he lives here in Lebanon. He is an avid bike rider and enjoys the outdoors.

## **PRESIDENT OF THE BOARD OF TRUSTEES – ONE YEAR TERM**

**Lewis Sauerwein** – Lew has once again agreed to act as President of the Board of Trustees. As President he presides over the meetings, assigns committee members and generally handles the miscellaneous affairs of the Trustees. Lew is an active member of St Andrews, regularly attends the Service of Worship with his wife Anita, has been active in small group ministries. The Committee is pleased he has agreed to another term as President.

**The Nominating Committee is pleased to be able to present to the Congregation the new officers and committee members all of whom possess a variety of spiritual gifts, experience and caring for our mission as God's children. For those who provided suggestions to the committee we thank you.**

# **ADMINISTRATION & PERSONNEL**

## **MISSION / PURPOSE STATEMENT**

The Administration & Personnel Committee of St. Andrews was established and continues to remain a joint committee of Session, Trustees and members at large from the congregation. The Committee reviews, evaluates, serves in support of and describes the duties of the staff at St Andrews, all in the interest of providing the best support for the Church body in Christ's name.

First and foremost the mission of the Committee is to provide an atmosphere and work environment for the staff at St Andrews to further the ministry of the church through Jesus Christ for the Glory of God. The day to day details are spelled out in the Policy Manual. The manual developed by the members of the committee, with the aid and assistance of our Senior Pastor and Associate Pastor and we hope and pray are implemented in the Light of Christ.

## **MEMBERS OF THE COMMITTEE**

Committee members currently include Lynn Phillips, Chair, and William Mulligan from Session, Martha Gelgot from the Trustees, Nicki Overholt from Deacons, and Glenn Royer as our at-large member.

## **ACTIVITIES IN 2010**

In 2010, the vacancies in the Music Program were filled with the addition of Carol Haines as the Music Ministry Coordinator and Lisa Meyer as organist. Later in the year, Molly Barahona volunteered to work with the Youth Choirs, completing the Music Ministry Team. All are to be commended for this positive and smooth transition. Special recognition is offered to the Music Search Committee for their dedication. A 'Thank You' to Maggie Beatty for her years of service was celebrated in May.

As the year began, the unanticipated resignation from Larry Covin as Leader of Youth Ministries necessitated review of the position and expectations. The Search Committee reconvened with Laurie Funk agreeing to continue as Interim. With great blessings, Laurie Funk agreed to serve permanently as the Leader of Youth Ministries. She worked in concert with Pastor Kristal to expand the scope of the PYC. This year, PYC included multiple Mission Opportunities, Summer Service Opportunities, and expanded activities for all levels. PYC is a most dynamic ministry within the St. Andrews Family which reaches across generations within St. Andrews and extends into Lebanon and beyond with Mission Outreach. The Youth Leader Search Committee is to be commended for its prayerful patience and commitment to the youth of St. Andrews.

Additional activities of the Committee are set forth below:

### **Staff Evaluations**

The Committee is charged with reviewing all church staff which includes our Senior Pastor and Associate Pastor, Leader of Youth Ministries, Music Personnel, Office Staff, and Custodian.

The Committee conducted staff evaluations in November.

Prior to the Pastors' reviews, feedback was requested from all officers and selected members-at-large. This information is always helpful in directing ministry at the church and in developing goals for the upcoming year.

The Committee Members, in conjunction with Pastor Steve, reviewed the annual goals with each member of the staff, as well as their job description. This was done in order to address concerns and provide support that the church might be able to offer.

The committee recognizes and commends the dedication and loyalty of the Pastors and all staff members as they serve the Saints of St. Andrews.

The Committee, as part of its regular duties, recommends changes to compensation as part of the budget process. The Terms of Call are also reviewed by the Committee and presented to the Session. Terms of Call were approved by the Congregation in October.

#### **Other Items --**

The Committee continues to review all job descriptions which are spelled out in the Policy Manual for the church; and, the Committee reviews and updates the policies of the church on an as needed basis.

Background Checks were conducted for all new employees and volunteers working with the youth program consistent with the Safe Sanctuary policy.

All staff members were encouraged to become certified in CPR and First Aid Training consistent with the Safe Sanctuary Policy.

Dependable technology in the day-to-day work of St. Andrews has been a focus of both the Trustees and the Administration and Personnel Committee. The efforts of the Trustees and Laurie Funk on improving the IT operations are greatly appreciated.

The Committee supported the development of a Strategic Planning Process for St. Andrews, which was undertaken by the Visioning Committee.

Annual goals for 2011 of our Pastor and our Associate Pastor were reviewed by the Committee.

#### **COMMENTS FROM THE CHAIR**

It is a joy to see, first-hand, the talents and gifts that are freely shared among all members of the congregation and, especially, by both Pastor Steve and Pastor Kristal. Our members' needs for support and attention -- from illnesses, family challenges, and personal dilemmas -- have been overwhelming this past year. But, without fail, the light of faith, love, and concern shines brightly in St. Andrews. Many members and their families have been blessed by being a part of the St. Andrews family.

The Administration and Personnel Committee members are pleased to be able to serve St. Andrews. It has personally been a privilege to act as Chair of the Committee for the past year. Bill Mulligan has agreed to serve as Chair for the upcoming year. Bill's background as Vice President of Strategic Planning and Marketing for Good Samaritan Hospital will help provide strong direction for the committee.

As we look to the future, we anticipate the report of the Visioning Committee to guide our direction in 2011 and beyond. In addition, our prayers are that the financial challenges faced by St. Andrews (and so many other organizations) are eased so that we may, once again, grow in our ability to 'serve the greater community in God's love for the salvation of all people.'

Thank you for this opportunity and for your support of our St. Andrews Family.

Lynn Phillips

## STEWARDSHIP & FINANCE COMMITTEE

*“Do not lay up for yourselves treasures upon earth, where moth and rust destroy, and where thieves break in and steal. But lay up for yourselves treasures in heaven, where neither moth nor rust destroys, and where thieves do not break in or steal; for where your treasure is, there your heart will be also.” Matthew 6:19-20 NAS*

The Stewardship and Finance Committee consisted of Rev. Steve Gribble (Ex Officio); Ken Gries (Chairman); Marc Hamme (Treasurer); Stuart Juppenlatz (Session); Rob Lowrie (Trustee); Lynn Phillips (Session); Dave Reinhart (Trustee); Glenn Royer (At Large); Lew Sauerwein (Trustee)

2010 was another uncertain year for the economy. With the country's economic climate, the church was affected. Giving was down approximately 15% from the estimates of giving. Moving into 2011 the giving will continue to be tracked to ensure that we will have sufficient funds to carry on the mission of St. Andrews.

In 2010 monies from the Reserve Fund were used to replace the roof. The money will be used in 2011 for the concrete work repairs that are needed around the church. The Reserve Fund allows for the use of money for capital repairs or improvements to the church. These monies are easier to access than money in the Endowment Fund, but are not available to use for “ordinary church expenses”.

Throughout 2010 the investments became a topic of discussion. A plan was enacted to diversify the investments. The diversification of investments will hopefully limit the risk of the money entrusted to us by our members and friends.

In September 2010 we officially ended the capital campaign. When the campaign began, Session decided to tithe on the money collected. At the end of 2010 we have donated \$16,000 +/- to both Camp Krislund and LCCM. The Stewardship & Finance Committee thanks those who contributed to the campaign.

Moving forward into 2011 the Stewardship and Finance Committee continues to look for ways to help the members and friends of St. Andrews Presbyterian Church become better stewards of all that God has provided us. We are challenging the congregation to be in prayer and ask the Lord to help find the area in each of our lives that we need to give to God. God has provided all that we have; we are blessed so that we can be a blessing to others. The committee wishes to thank all of those who have supported our ministry in the past and those who continue their support.

Respectfully Submitted,

*Ken Gries – Stewardship and Finance Chairman*

## VISIONING COMMITTEE

The Session approved that a Strategic Plan/Vision Process be developed for the mission and ministry of St. Andrews Presbyterian Church.

The committee began the process with attempting to answer the questions “**Where are we?**” and “**Who are we?**” Dave Smith worked with the committee to gather and interpret community information (census, demographics, PCUSA studies, etc.) Input from the congregation through surveys and conversations helped the committee understand who we are. An extensive review of the results of the God’s Vision - Our Vision study was conducted.

An outside facilitator was sought and telephone interviews ensued. The Session approved the committee recommendation to engage the Rev. Dr. Bruce Stevens, Synod Executive, to assist in the visioning process. An initial meeting with Rev. Stevens was held.

This strategic planning process will continue into 2011.

Committee: Merry Capobianco, Chair  
Ann Ormond  
Scott Shreve

Beckie Dreibelbis  
Carol Smith-Kilgore  
Betsy Sensenig

# **PRESBYTERIAN WOMEN**

**We encourage all women of St. Andrews to participate in our events. We are mission-oriented, reaching out to our sisters and brothers here and abroad, and spreading the love of Jesus Christ to all we serve.**

**Every September through December we held a Bible Study twice a month, using the Presbyterian Bible study on Revelation. Following the first Bible study of every month we held a soup luncheon. Warm fellowship and good times were shared by all.**

**We have an active Prayer Chain of over 60 members who receive instant prayer requests by e-mail, telephone calls or letters. A monthly prayer request list is also sent out. Members are encouraged to send cards and pray for all those who are ill, bereaved, or hurting.**

**Our Prayer Circle of 5-8 women met monthly at Cornwall Manor to pray for members and needs of the church, community, and world, to sing and worship, and to share good fellowship time together.**

**Our Sewing circle consists of 10-12 women who meet every Tuesday to sew a variety of articles. This year they made about 500 Christmas stockings for our troops overseas. They are sewing 12 character costumes for our Maundy Thursday service, and have made many clothing covers for residents of Renova. Over the years they have made thousands of pillow cases for "Pillows of Love."**

**They sewed 50 Christmas stockings that were filled by our PW ladies and sent to Church Women United, who distributed them to nursing homes and mental institutions in the county. They are making walker "Bibs" or pockets to put on a walker to carry items in it. Some are available to anyone who needs one. The Sewing Circle wants to serve the church in any way it can. You are welcome to join them! You don't need to sew--you can just cut or iron!**

**In January we mailed out a Presbyterian Women letter to all women in the congregation, which included our programs and budget for the year, and mission pledge envelopes.**

**In February we had Blanket Sunday, which collected \$1,670 for blankets to be distributed by Church World Service to needy people round the world.**

**March brought a collection of items to be given to Domestic Violence Center and Agape Family Shelter in Lebanon.**

**"Administrating Justice with Integrity " was our program for April. Guest speakers were from the judges' chamber. There was special music, and dessert was served.**

**Our P.W. Birthday Offering was received in May, collecting \$1,018.62 to help those in need around the world. We also visited the Beth Israel Synagogue, and enjoyed a program and refreshments with the the women of the synagogue.**

**In June we took a bus trip to Middlecreek Wildlife Center, where we toured the museum, took a trip around the bird and wildlife refuge park, and had a picnic lunch outside.**

**The Coordinating Team had its picnic in July, where we discussed past and future plans, and enjoyed good food and good fellowship.**

**Our Bakeless Bake Sale was held in August. We raised \$2,422.67 which we later distributed to various mission projects---local, national, and international. We also served the Free Noon Meal to people as part of the Lebanon County Christian Ministries' outreach to people in need.**

Our Covered Dish Kick-Off Supper was held in September, where we again enjoyed delicious food by all our great P.W. chefs. We had the joy of distributing all the funds raised by the Bakeless Bake Sale (\$2,422.67), and added a little bit more from our treasury. We gave this money to very worthy mission causes. (See Treasurer's report.) Our speaker was from the Lebanon Community Development Project who told us about the Elm Street Project and volunteer opportunities available there.

Instead of preparing a "theme" basket for Lebanon County Christian Ministries Auction at their September dinner, we presented them with individual checks from our members totaling \$165. This exceeded funds raised by previous theme baskets we had donated in the past.

We joined FISH (retired Senior Citizens' group) for their October luncheon and program. We were delightfully entertained by a musical program by Carole Haines and Lisa Meyer.

We held our annual clothing drive in October, mailing many boxes of clothing to our Presbyterian Mission in Sunset Gap, Tennessee, and taking many, many large bags of clothing to Goodwill, Salvation Army, Lebanon Christian Ministries, and Jubilee.

In October we also presented a musical program and Sing-along for residents of the Lebanon Valley UCC Home in Annville. Refreshments were served by our ladies to the residents there.

Our Thank Offering was received in November. The contributions received were \$1,735, which will be distributed to many hurting people around the world. Rev. Marilyn Nolte, Chaplain at Lebanon Co. Correctional Institution/Prison, was our speaker.

Fifty Christmas stockings were sewn by our Sewing Circle and stuffed with toiletry articles by P.W. women. They were distributed by Church Women United to people in nursing homes and mental institutions.

Our Christmas Tea was held in December. All women of St. Andrews were invited. The "Harmonizers" from The Lebanon Valley Church of the Brethren in Palmyra presented us with a fine musical program. We had a delicious tea and refreshment period afterwards, served by the Sewing Circle. We brought many layette items to celebrate the birth of Baby Jesus. These items were taken to Lebanon County Christian Ministries, where they were given to mothers of newborn babies this Christmas. How excited they were to receive them!

We have a Planning Team of six members who each take two months to be in charge of a program. They see that the programs are carried out, and arrange for proper publicity in church bulletins and the "Herald" for their two months. Our deepest thanks goes to Planning Team members Margi Hearson, Nan Hoff, Liz Kalb, Jean Miller, Ann Ormond, and our dearly loved and recently departed sister, Audrey Sprenger. Our deepest thanks also goes to our Treasurer, Mary Jane Clouser, Secretary Ann Ormond, and Assistant Treasurer Bonnie Tenney.

How could we ever do without our Coordinating members and volunteers Phyllis Allen, Wanda Bechtold, Dorothy Bliss, Lois Bomberger, Valerie Chevalier, Beckie Dreibelbis, Joan Fenwick, Helen Leaman, Wilma Miller, Barbara Moyer, Karen Regester, Mev Royer, Betty Ann Seiser, Mary Lynne Mulligan, Kathy Hetrick, Sue Mechura, Carol Maurer, Pauline Charles, and all the others who so freely volunteered of their time to help in so many projects? Thank you ladies for your love and faithful service!

We thank all members of St. Andrews who supported our projects and helped us in anyway. May you all have a very Blessed New Year, filled with joy, good health, and God's great love!  
Presbyterian Women of St. Andrews

Please refer to our P.W.Treasurer's Report for 2010 on the following page..

St. Andrews Presbyterian Women  
Treasurer's Report  
December 1, 2010

Bank Balance, January 1, 2010	\$	1,300.67
<b>INCOME RECEIVED, YEAR TO DATE</b>	<b>\$ AMOUNT</b>	
Celebration Giving - Pledges	1,787.00	
Church World Service Blankets	1,670.00	
Birthday Offering - to Presbytery	1,018.62	
Bakeless Bake Sale	2,422.67	
Thank Offering	1,695.00	
Sharyn Babe	460.00	
Shipment to Sunset Gap	367.83	
Christmas Stockings	255.00	
PW Program 4/2/10	148.50	
Bus Trip Middle Creek & Chapel	100.00	
Agape Donation (Mary Hunter)	60.00	
Sewing Circle	25.00	
Least Coin	48.63	
Postage	70.57	
Other Income	<u>25.00</u>	
<b>INCOME FOR YEAR</b>	<b>\$</b>	<b><u>10,153.82</u></b>
<b>TOTAL INCOME</b>	<b>\$</b>	<b><u>11,454.49</u></b>
<b>EXPENSES FOR YEAR</b>		
Total Celebration Giving & Contingency	1,312.50	
Church World Service	1,670.00	
Birthday Offering	1,018.62	
Bakeless Bake Sale	2,450.00	
Lebanon Rescue Mission	300.00	
Domestic Violence - Lebanon Co.	300.00	
Agape Family Shelter	300.00	
Medical Benevolence (Haiti)	650.00	
L.C.C.M.	500.00	
Habitat for Humanity	300.00	
Jubilee Ministries	<u>100.00</u>	
Total Spent from Bakeless Bake Sale	2,450.00	
Sharyn Babe	760.00	
PW Program 4/2/10	148.50	
Agape Donation	60.00	
Albright Chapel	25.00	
Church Women United - Dues	25.00	
Least Coin (Church Women United)	25.50	
Use of Church Bus	20.00	
Postage	70.57	
Christmas Stockings (\$ 30.00 Recd)	100.00	
LVC Relay for Life Mem. To Audrey Sprenger)	250.00	
Honorariums	300.00	
Shipping Expense to Sunset Gap	<u>367.83</u>	
<b>TOTAL EXPENSES TO DATE</b>	<b>\$</b>	<b><u>8,603.52</u></b>
<b>BANK BALANCE TO DATE</b>	<b>\$</b>	<b><u>2,850.97</u></b>
<b>COMMITTED FUNDS</b>		
Thank Offering	1,695.00	
Least Coin	<u>23.13</u>	
<b>TOTAL COMMITTED FUNDS FOR 2010</b>	<b>\$</b>	<b><u>1,718.13</u></b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$</b>	<b><u>1,132.84</u></b>
Submitted, Mary Jane Clouser, Treasurer		

## 12<sup>TH</sup> STREETERS 2010

The 12th Streeters are a group of mostly empty nesters who participate in a variety of interesting activities throughout the year. They combine Christian fellowship, fun and, of course, good food in forming bonds of lasting friendship. All are invited and encouraged to participate. The activities of 2010 include:

January 9 - Free Noon Meal (Kalbs coordinating)

February – no event scheduled

March – No event scheduled

April 12 – Hershey Theater Classic Movie: “Breakfast at Tiffany’s” Preceded by dinner at Fennici’s (Hearsons in charge)

May 12 – Museum event canceled

June 26 – Fulton Theater “Phantom of the Opera”

July – No event scheduled

August – Timbers Dinner Theater for dinner and show (Millers in charge)

September 18 – Garden event canceled

October 15 – Dinner event canceled

November – No event scheduled

December 2 – Lebanon Community Theater “Oliver” Preceded by dinner at Cedar Grill (Etters in charge)

Many thank to all who have helped to coordinate these programs.

Submitted by Margi Hearson



# **REPORT OF THE PASTOR / HEAD OF STAFF**

## *2010 STATISTICAL YEAR-END REPORT*

- Pastoral Care
  - Hospital Calls: 63 visits to 40 individuals
  - Home Visits: 78
  - Home Communion: 24
  - Office Appointments: 70
  - Grief Support Group: 9
- Administration
  - Meetings with Staff: 61 (incl. staff meetings, gatherings & meals)
  - Office Appointments: 165 (incl. staff reviews)
  - Committee Meetings: 70 (Including Session and Trustees)
  - Other: Elder Training, Leader's Retreat, Joint Session / Trustee: 2, Congregational meetings: 2, Confirmation: 15 (+ 2 night retreat), Family Camping Planning, First Aid / CPR / AED certification: 2, SEA (Support, Encouragement, Accountability) Group: 2,
- Worship
  - Lord's Day: 75
  - Special Services: 8
  - Baptisms: 3
  - Weddings Officiated: 6 (4 off site)
  - Funerals Officiated and attended: 7
  - Service prep: (Ash Wednesday service, Maundy Thursday, Good Friday, Lily & Poinsettia placements, Chancel furnishings: 10, Hanging of the Greens & removing decorations,)
- Other:
  - SAPC: Applause Concerts: 2, PYC (planning meeting, fellowship, Summer service): 8, Mid Week Prayer: 2, Habitat for Humanity (work on houses, Praise Concert & rehearsals): 7, Free Noon Meal: 2, "Appreciation Celebrations": 3, "Meet & Greets" 2, Meet with Inquirers: 2, Music Picnic, VBS: 4, Rally Day Pancake Breakfast, Christmas Luncheon / Program. All church Thanksgiving Dinner @ Funks,
  - Community: Lebanon Area Ministerium: 7, Tuesday Lectionary Studies: 17, LVC Freshman Orientation service, Health Care Forum, Peace Service,
- Service to the larger church
  - Presbytery Meetings: 4 out of 5 regular meetings
- Time away from the church
  - Continuing Education:
    - 7 days taken – 7 days to be carried over
    - Vacation: 30 days (including 4 Sundays) – 0 carry over
    - Bereavement – 5 days

### PERSONAL NOTE:

What an honor and privilege it is for me to serve at St. Andrews with such loving and dedicated people! It is such a joy to have such a wonderful colleague in Kristal and a fantastic staff with whom to minister as well. 2010 was a challenging year for us as a congregation and for me personally. Thank you for all the loving prayers, cards, and expressions of support I felt from you – especially after the death of my father. As we move into 2011, I am filled with hope and the expectation that God is moving in powerful ways in and through this community of faith.

*"For surely I know the plans I have for you, says the LORD, plans for your welfare and not for harm, to give you a future with hope."* Jeremiah 29:11

# ANNUAL REFLECTION OF THE ASSOCIATE PASTOR

*And during supper Jesus, knowing that the Father had given all things into his hands, and that he had come from God and was going to God, got up from the table, took off his outer robe, and tied a towel around himself. Then he poured water into a basin and began to wash the disciples' feet and to wipe them with the towel that was tied around him.*

John 13:3-5

Jesus' service grew out of his knowing who he was – beloved by God with his origins and endings grounded in that love. My desire is to serve out of that same reality - I am loved by God, just as I am, and empowered by the Spirit of Christ. My "goals" at St. Andrews include both the inward journey of being transformed into the likeness of Christ and the outward expression of that transformation through acts of service. All of that is done in the context of growing in the love of God and becoming the person God has created me to be. In 2010 such growth has included transformational experiences such as these: grieving the death of my father-in-law, Don Smith; continuing to heal from my May 2009 accident; summer service days with the PYC youth; Philadelphia mission trip with the Middle School youth; Honduras mission trip with Stephen Risko and Andrea Smith; journeying with families at the time of a loved one's final days here; the 30-hr famine; and various retreats. As of this writing, I am not sure exactly what events in 2011 will unfold in a transformational way, but I look forward to another church-wide study as part of the Visioning process, companioning those who seek to grow in their relationship with God, and encouraging connections between St. Andrews and the community, both local and global.

I eagerly anticipate the blessings and challenges 2011 will bring and our common seeking of God's presence and invitation therein.

## **Statistical Report**

Home Visitations.....	69
Hospital Calls.....	63
Home Communion .....	30
Funerals .....	7
Weddings.....	1
Continuing Education/Study	
Deepening Year for Direction Ministries	

Grace and peace to you,

Kristal Smith

**SAFE SANCTUARIES POLICY  
ST ANDREWS PRESBYTERIAN CHURCH  
LEBANON, PA.**

The Session, in an effort to continue the goal of St. Andrew's Presbyterian Church to foster a friendly, stimulating and thoughtful place for children to know God and experience the love of Jesus Christ by our example and God's blessing, adopts the Safe Sanctuaries Policy and pauses to reflect upon what Jesus was saying about how we are to treat one another, especially children.

*An argument arose among them as to which one of them was the greatest. But Jesus, aware of their inner thoughts, took a little child and put it by his side, and said to them, "Whoever welcomes this child in my name welcomes me, and whoever welcomes me welcomes the one who sent me; for the least among all of you is the greatest.*

Luke 9:46-48

The goal of the Session and therefore the goal of St. Andrews Church in adopting this policy is to provide a safe environment for the children who visit St. Andrews and worship at St. Andrews while at the same time strive to encourage staff and volunteers to continue to work with our children.

The Session, in adopting this policy, recognizes that a child, despite the good intentions of the institution within which the child dwells and is learning, can and has been by history the victim of those who would violate the individual's person and thus violate our church family.

**GUIDING PRINCIPLES OF ST. ANDREW'S POLICY**

To provide a safe environment for all children and youth attending St. Andrews church school, attending other activities at the church and attending activities sponsored by the church but away from the church property.

To continue to place in service teachers and volunteers who are spiritually and emotionally mature and respect the child as an individual.

To create standards which will not impede the efforts of St. Andrews to provide Christian ministry, volunteerism and at the same time, maximize safety of our children.

**INTENT OF THE POLICY**

The goal of St. Andrews in formulating for our children a safe sanctuaries policy, is to do all we reasonably can do to protect any child or youth from being physically, mentally or sexually abused while participating in St. Andrews sponsored events.

## **A BASIC PROCEDURE TO PROVIDING SAFE MINISTRY FOR OUR CHILDREN AND YOUTH**

### **A. TWO ADULT RULE**

Any activity sponsored by St. Andrews church, whether it is a program, event, or a ministry involving children, shall require whenever possible, two adults being present. In the absence of the availability of a second adult for such sponsored activities, the church will provide an adult who will alternate between settings during a multiple function event such as church school or youth gatherings.

### **B. FIRST AID AND TRAINING (CPR)**

St. Andrews will put into place and/or make available to all staff who work with children first aid and CPR training.

### **C. ANNUAL ORIENTATION (STAFF/VOLUNTEERS)**

Staff, who work with children and youth, and volunteers, who regularly work with children and youth, shall receive an orientation for the purpose of being acquainted with:

1. St. Andrews policies for providing safe sanctuaries for children;
2. Procedures to be used in all ministries with children and youth;
3. Appropriate steps to report an incident where a child has been abused and details of state laws regarding child abuse.

### **D. FIVE YEAR RULE**

All paid staff of the church shall be a minimum of five years older than the children or youth they are supervising. This rule shall also apply to volunteers who assist in youth ministry or aid in youth activities except where the volunteer is assisting an adult who complies with this rule. This rule acknowledges that St. Andrews uses volunteers from its senior high students during Church school for the lower grades.

### **E. OPEN DOOR POLICY**

Staff and volunteers shall at all times maintain the doors to their classrooms or counseling sessions with youth open and if doors are closed, then the room in which the activity is taking place should have glass panels through which someone outside the room can view the entire area.

## **F. ADVANCE NOTICE TO PARENTS**

During an event for ministry with children and youth, advance notice to parents and full information regarding the events, the adult and/or young adult participants shall be given. In the event the church is not able to comply with the two adult rule, the parents shall be informed.

## **G. WRITTEN COVENANT OF PARTICIPATION**

Staff and volunteers will be encouraged to fill out and answer a covenant of participation with the children and youth of St. Andrews.

## **H. PARENT AND FAMILY EDUCATION**

(and a session for children)

St. Andrews shall provide on an annual basis an information session during which members of the congregation, families and children can be educated on the facts about child abuse and the components of the church's plan. Suggested speakers and activities could include law enforcement officers, members of the local Children and Youth Agency, medical personnel, attorneys, video vignettes, the church policy and a time for worship and prayer.

## **I. APPROPRIATE LOCATIONS OF EVENTS**

St. Andrews Children and Youth Ministry shall be, whenever possible, conducted at locations which correspond with the type of event being held.

## **J. RESPONDING TO ALLEGATIONS OF ABUSE**

1. Reporting Requirements: All staff and volunteers shall be acquainted with the reporting requirements of PA State Law and shall be familiar with the forms the session adopts in reporting of child abuse.

2. Designated Spokesperson. The Session shall annually designate a spokesperson to whom all questions or contacts are to be made with respect to an incident of child abuse.

The designated spokesperson should be prepared to state the church policy for prevention of child abuse, the concern of the church for the safety of the victim and all children, and the procedures the church has followed to reduce the risk of abuse to children.

The spokesperson shall, on verification of abuse, notify the insurance company for the church, the attorney and prepare a brief statement. The spokesperson and

all staff will cooperate fully with any investigation by law enforcement authorities.

3. Notification to Parents. When an incident of child abuse is suspected or reported, the spokesperson for St. Andrews shall with all due diligence notify the parents of the child.

4. Sympathetic Concern of the Victim. St. Andrews is committed to the faithful response to the victim which shall include taking any allegation very seriously and respecting the victim's privacy as well as providing sympathetic concern for the victim and his or her family.

5. Removal of the Accused From Position Without Hostility. Faithful response to the accused abuser shall include acknowledgement by the accused that the abusive behavior must stop, repent and turn in a new direction. The accused faithful response will include the removal from his or her position as a worker or volunteer with child and youth until the allegations are fully investigated and resolved. The session shall have the authority to provide for permanent removal upon a showing of abuse.

6. Criminal History and Information Check. St. Andrews currently has in effect a requirement that all staff submit a form to the Pennsylvania State Police for Criminal History and Information check.

#### **K. CONGREGATION.**

The Session shall acquaint the members of the congregation with the policy in summary form; and, provide copies to any member upon request.

