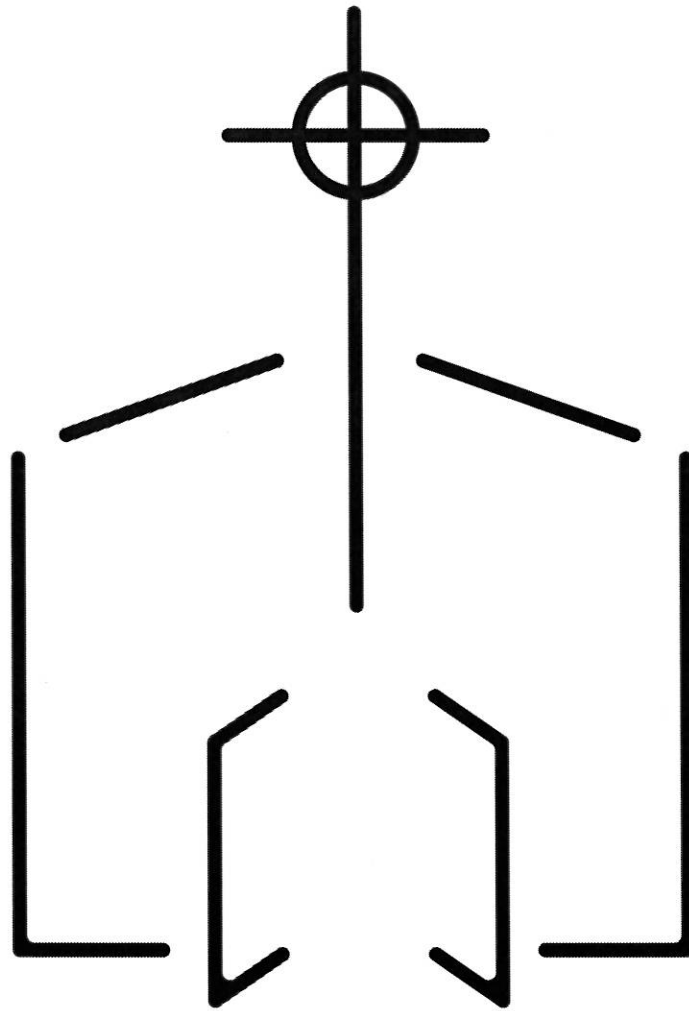


2018 Annual Reports

St. Andrews Presbyterian Church



Congregational Meeting

January 27, 2019

Rev. Robin Morgan, Pastor

Mission Statement

*St. Andrews Presbyterian Church is a gathering of God's people
following the call of Jesus Christ and moved by the Holy Spirit
to praise God and grow in faith,
Welcoming and serving the greater community in God's love
for the salvation of all people.*

Key Statements from Scripture

The Greatest Commandments

*You shall love the Lord your God with all your heart, and with all your soul, and with all your mind. This is the greatest and first commandment. And a second is like it:
You shall love your neighbor as yourself.*

Matthew 22:37-39

The Great Commission

*Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. And remember, I am with you always,
to the end of the age.*

Matthew 28:19-20

Annual Winter Meeting
of the
Congregation and Corporation
January 27, 2019
AGENDA

1. Opening Prayer
2. Motion that the meeting is properly called, a quorum is present and that the congregation and corporation meet simultaneously.
3. Approval of minutes for October 28, 2018 Congregational Meeting.
4. Reports of Church Boards
 - a. Board of Deacons, page 2, Donna Kuntz, Moderator
 - b. Board of Trustees, page 3, Ken Tice, President
 - c. Session
 - i. Clerk's report, pages 4, 5, Clerk of Session
 - d. Session Committees / Ministries Chairpersons
 - i. Christian Education, Youth, pages 6, 7, Perry Latshaw, Rob Cochran
 - ii. Congregational Life, page 8, Carla Dowd, Kim Risko
 - iii. Mission, pages 9, 10, Betsy Sensenig, Robin Gries (includes Free Noon Meal schedule for 2019, page 10)
 - iv. Worship, pages 11, 12, Beckie Dreibelbis (includes chancel flower calendar, page 12)
 - e. Joint Committees
 - i. Nominating, page 13, Rick Borger
 - ii. Administration & Personnel, page 14, Ron Hetrick
 - iii. Stewardship and Finance, page 15, Rob Lowrie, Report of the Treasurer, Marc Hamme
 - iv. Visioning, page 16, Scott Shreve
 - f. Presbyterian Women, page 17, P.W. Coordinating Team Member
5. Pastor's Report—Rev. Robin Morgan, page 18
6. Safe Sanctuaries Policy, pages 19-22, Ron Hetrick
7. Any other business which may properly come before this meeting.
8. Motion to Adjourn
9. Adjourning Prayer

BOARD OF DEACONS

"To everything there is a season." Ecclesiastes 3:1

The deacons are called to celebrate, support, and mourn with their fellow Christians.

Board Members: Maggie Beatty (Secretary), Judy Borger, Jean Gigler, Ken Gries, Donna Kuntz (Moderator), Lorraine Lowrie, Christine Nelson, Nikki Overholt, Diane Pomeroy, Mary Reitz (Vice Moderator), Lew Sauerwein, Carol Schiller, Bonnie Tenney

Looking back at 2018:

God has called us to serve the congregation as models of Jesus Christ. We have given our time and talents in many ways. We have supported the sick, and those who were hospitalized. God has called us many times to serve his people. We have prepared meals for those who were not physically able to do so. We have made hospital and nursing home and residential home visits. We send greeting cards on religious holidays, birthdays and "just because we care". We serve communion during the church service and also to our members in the community. We organize and serve funeral luncheons when we are requested to do them. The needs of the people are unique and every Deacon has God given talents to serve his "flock" in his name.

Looking ahead at 2019:

We look forward to our continued ministry as we welcome four new Deacons on the Board. We will be re-organizing our member list assignments so you may have a different Deacon this year. We will review our duties to make sure we are being effective and efficient.

Praying for our Deacons Ministry:

Prayers of discernment to accept the gifts and limitations that God imparts, are always welcome.

BOARD OF TRUSTEES

Committee/Board Members:

Ken Tice(President) , Fred Jones(Vice President) , Jody Dewald(Secretary) , Craig Lowrie, Ben Donley, Lee Samuelson, John Reitz, John Goetze, Bob Capobianco, Bridget Hoffman, Connie Dowhower

Looking back at 2018:

Where do we start? What a year it was. I think it's safe to say, 2018 did not turn out the way anyone planned. It started quite early in the year when the last remaining aging HVAC unit decided to stop producing heat. Other than a high price tag, that situation was resolved quickly and everyone was warm once again. Then came the wind storm that literally blew the steeple right off the church. That process was not quite as swift as the HVAC, but in the end, we have a great new steeple that only cost the church our insurance deductible. During the process of deciding on the new steeple, we were alerted to a small hole in our parking lot. That small hole quickly grew in size, cost, and headaches. The sinkhole gave us all nightmares for the second half of the year. Hopefully, the sinkhole drama is behind us. It has been professionally filled, the French drain has been removed to avoid further issues and the first layer of asphalt has been applied. Unfortunately, the weather and the seasons caught up with us and we were unable to have the final coat of asphalt applied. We are all looking forward to Spring so that we can finally put this chapter behind us.

In 2018, we were able to complete or continue some planned projects. We continued to replace old lighting fixtures and bulbs throughout the church with new LED equipment. The lighting in the rear of the church has been repaired and the rear parking lot is now well lit. In addition, we had the promised kitchen cleaning performed mid-year, some stained ceiling tiles in the hallway were replaced and the elevator required some new sensors late in the year. All of that and I'm sure we are leaving some things out.

Looking ahead at 2019:

It is our hope that 2019 will bring smaller, more meaningful projects for the Trustees. We have planned some painting projects and some normal spring planting and cleaning. Also, a dedicated dumpster pad and some possible new kitchen faucets are in the works. The new year also brings to us, a new President to the Board of Trustees. We are indeed grateful for Fred Jones committing to this new journey. We look forward to a great 2019 and welcome the input from our St. Andrews family anytime. Everyone can make a difference.

*Many Blessings,
The St. Andrews Board of Trustees*

CLERK'S REPORT

Church Membership as of December 31, 2017-----268

Additions

Received by Letter of Transfer-----	6	
Received by Profession of or Reaffirmation of Faith-----	6	
Restored from Inactive Roll-----	0	
Total Additions -----		-----12

Losses

Dismissed by Letter of Transfer-----	0	
Deceased-----	12	
Moved to Inactive Roll-----	12	
Resigned-----	0	
Total Losses-----		-----24

Active Church Membership as of December 31, 2017-----256

Baptisms

Infant-----	0	
Adult-----	3	
Total Baptisms-----		3

2018 Necrology

Date of Death

Jane Stevens	February 2, 2018
Marshall Beers	February 3, 2018
Barbara Herschkowitz	February 26, 2018
Margery Zakian	March 3, 2018
Dolores Shott	April 4, 2018
Frances Hamlen	June 2, 2018
Dorothy Bliss	June 24, 2018
Phyllis Allen	July 24, 2018
Elaine Messersmith Behney	July 31, 2018
Wesley R. Kreiser	August 21, 2018
William Fairlamb	September 23, 2018
Edgar J. Miller	November 28, 2018
George Pomeroy	December 6, 2018

CURRENT CHURCH OFFICERS

Treasurer: Marc Hamme, Session Clerk: Glenn Royer

Session

2019	2020	2021
Robin Gries	Carla Dowd	Fredrick Borger
Ron Hetrick	Rebecca Lister	Beckie Dreibelbis
David Overholt	Kim Risko	Stuart Juppenlatz
Betsy Sensenig	Jere Shiner	Robert Lowrie

Deacons

2019	2020	2021
Annette Chevalier	Maggie Beatty	Judy Borger
Ken Gries	Jean Gigler	John Butler
Donna Kuntz	Lorraine Lowrie	Melynda Cochran
Nicki Overholt	Lewis Sauerwein	Robert Kopp
Karen Regester	Kathy Wissinger	Christine Nelson

Trustees

2019	2020	2021
Jody DeWald	Bob Capobianco	John Goetze
Ben Donley	Fred Jones, President	John Reitz
Connie Dowhower	Barry Kohr	Bridget Hofman
Lee Samuelson	Craig Lowrie	Jonathan Roberts

Visioning Committee

2019	2020	2021
Mary Lynne Mulligan	Karen Dielmann	Kayla Lowrie
Scott Shreve	Dick Hofman	Ann Ormond

Congregational Members Church Nominating Committee 2019
Merry Capobianco, Bruce Kurtz, Lynn Phillips, Penny Samuelson
Two members from Session, One from Deacons, One from Trustees

CHRISTIAN EDUCATION

Mission Statement: The Mission of St. Andrews Christian Education Committee is to provide Biblically-based curriculum and educational opportunities for all ages, which will provide for continued spiritual growth with a deepening relationship with our Savior Jesus Christ.

Committee Members: Perry Latshaw, Jere Shiner, Rob Cochran, Tim Chevalier, Karen Fedder, Ken Gries, Lisa Hamme, and Mary Lynne Mulligan.

To reflect on the year 2018 is to notice the undeniable commitment of spiritual outreach to the community. Adults who have come forward and made the weekly dedication to Christian Education are to be recognized and appreciated. In the Sunday School classrooms and assisting with the youth group each week are: Karen Fedder, MaryLynne Mulligan, Tim Chevalier, Kim Risko, Kim Briggs, Tim Peelen, Penny Samuelson, Lisa Hamme, Connie Dowhower, Barry Kohr, Ken Gries, Mel Cochran, Dora Peelen and Rick Borger. The Confirmation Class leaders were Maggie Beattie, Rob Cochran, Lorraine Lowrie and Jere Shiner. We appreciate and are blessed by the dedication of these individuals who are central to the education ministry of this congregation.

The year 2018 had a focus of community spiritual engagement as the Christian Education Ministry supported the addition to the church property of a Little Free Library and Free Pantry in the form of an Eagle Scout project of Shelby Lister, invited community participation in an interactive Lenten prayer wall, connected with 13 college students with notes and care packages, hosted 35 youth from the community into the Krislund Traveling Camp, encouraged many to attend the Creation Festival, and engaged the community in the October Trunk or Treat outreach. Ongoing adult leadership in weekly small groups is witness to the interest in life-long learning and spiritual development. We are blessed to have the leadership and commitment in these groups and encourage participation in all adult educational opportunities.

A priority for 2019 is encouraging the participation of the congregation in the Krislund Camp between July 8th and 12th. As we set the goal once again of hosting 35 community children, we find the need of adult participation is essential each day, not only in the form of welcoming and feeding the children but also being a presence in their activities and learning. Mark your calendar and plan to offer your presence one day of the camp. You will be blessed by the excitement and joy of the children of our community.

In Christ's Love, Perry Latshaw

YOUTH – EPHYC MINISTRY

Committee/Board Members: *Robert W. Cochran*

2018 was a year of growth for EphyC. At the end of the school year the church experienced growth in families and students who were interested in a youth program geared towards the 1st to 5th grade age range. With this need came the creation of Trailblazers, a ministry for the 1st-5th grades. Trailblazers have grown into their space and time and as 2019 and beyond continues I look forward to what this group can become!

Every year EphyC is filled with moments and memories, from the Lock-in to Creation, to the events. These moments are for the students to have time to come together and enjoy the fun of the community of the church. One of my favorite moments from this year in the events and moments that EphyC shared was the WJTL Youth Group Night. This evening placed the students of EphyC in the station and allowed them to even get some air time on the radio. It was a great moment seeing the students in action in the station and one that I am proud of the amazing young men and women of the church.

God has given us some amazing moments in 2018. One of these moments has been the inclusion of What's in the Bible and The Bible Project Curriculums. Each of these offers students a chance to explore and engage with scripture. Focusing on scripture has allowed for some great lessons and questions coming from scripture. The engagement with the word in any manner or time allows for the growth and this past year has seen that growth and allowed the students to engage further with the word of God.

A new year is filled with new possibilities! From these possibilities I look forward to the opportunities that the students will experience. EphyC and Trailblazers will continue to seek to go deeper with the word of God through the curriculums. Some of the big events for the year have already begun to move forward with planning from Creation to Trunk or Treat. Between these moments there will be opportunities to come together and celebrate as we graduate two students this year. And look towards the continued growth of the students who will continue to grow with the program. 2019 will be another year of adventure!

CONGREGATIONAL LIFE

Mission: The mission of the SAPC Congregational Life Committee is to create opportunities to bring members and non-members of our church and community together in ways beyond the traditional Sunday Services using the gifts and talents of our church body to care for people by means of planning events that will foster relationships with one another.

Vision: The Vision of the SAPC Congregational Life Committee is to offer Christ's love through hospitality, building deeper friendships to all to nurture spiritual vitality and discipline.

Committee/Board Members:

Ann Ormond, Ben Donley, Carol Kilgore, Rev. Robin Morgan, Scott Stambaugh, Tim Peelen, Barb Shreve, Kathy Wissinger

Co-Chairs: Carla Dowd and Kim Risko

Looking back at 2018

The Congregational Life Committee, under the leadership of new elders Carla Dowd and Kim Risko, welcomed four new members to the committee who got busy quickly to plan many congregation wide events this year that included:

- February - Lenten Meager Meal
- June - Church Picnic June (thanks to Lowries for the barbequed meats)
- July - Reception following Rev. Steven Gribble Memorial Service
- September - Baby Shower for Robin and Troy Morgan September
- October - St Andrews Day Baked Potato Bar Brunch
- December - Christmas Luncheon

In addition to the events, the committee oversees on going activities including:

- New Members 2018 May, June, July, December
- Coffee Hour
- Attendance (thanks to Scott)
- Name badges
- Creation of a Congregational Life brochure

Looking ahead to 2019:

To be able to expand the activities planned by the Congregational Life Committee, we will seek the talents and gifts of our church body to support committee members in the duties associated with all church events and activities.

Praying for our Congregational Life Ministry:

Pray that through our fellowship opportunities the members of our church and our community will see the love of Jesus Christ and feel warmly welcomed at SAPC.

Co-Chairmen, Carla Dowd and Kim Risko

MISSION

MISSION COMMITTEE ANNUAL REPORT

MISSION STATEMENT The Mission Committee of St. Andrews Presbyterian Church seeks to encourage and support people called by Christ to the work of missions by planning, publicizing and implementing "hands on" mission opportunities for members of the congregation, their families and regular participants at St. Andrews, locally, nationally, and internationally.

COMMITTEE MEMBERS: Co-Chairs Robin Gries and Betsy Sensenig, Maggie Beatty, Kathy Crager, Bob Dowd, Connie Dowhower, Beckie Dreibelbis, Margi Hearson, and Paul Kilgore

SPECIAL OFFERINGS The Mission Committee is responsible for four special offerings: One Great Hour of Sharing, Pentecost, Peace and Global Witness, and Christmas Joy. Two of the offerings allow for congregations to retain a portion of the offering for local use: 40% of the Pentecost Offering was donated to Sweep the Streets; 25% of the Peace and Global Witness Offering went to Dori Hjalmarson, our PCUSA Mission co-worker in Honduras.

LEBANON COUNTY CHRISTIAN MINISTRIES St. Andrews supports LCCM in many ways. Robin Gries and Betty Ann Seiser are St. Andrews Delegates to LCCM. This year, we continued our "Monthly Spotlight" of much needed food and personal care items, giving greater than 1,005#. LCCM's program of serving a Free Noon Meal continues to be on the second Saturday of every month in Snyder Hall. Another area we support is hosting the LCCM Emergency Shelter Program "Fresh Start" for two-week periods, twice a year. In November, we supported the annual fundraiser by providing a themed basket for the Silent Auction.

ALTERNATIVE GIFT FAIR This year's fair was another great success, raising the greatest amount of money in its history for charitable organizations, while giving an opportunity to provide alternative gifts for family and friends. A total of \$4,523.95 was raised through donations to Lebanon Community Library, Lend A Hand, Medical Benevolence, Habitat for Humanity, Heifer International, Ting Ministries, LifeWater International.

CHRISTMAS ANGEL TREE Church members once again generously provided Christmas gifts for children who are under the care of Lebanon County Children and Youth Services. 23 hat glove sets, 21 pairs of mittens/gloves, 13 hats and 1 scarf were collected with the mitten and hat collection. These were taken for distribution through LCCM.

COLLECTION CORNER The corner across from the church office continues to be put to good use. The rebates for the ink cartridges go into the EPYC fund. Aluminum pull tabs are collected for the Ronald McDonald House in Hershey. Food and personal care items are collected for LCCM as well as for our new Little Free Pantry, constructed by Shelby Lister. Box Tops for Education are collected for Jack and Jill, and aluminum cans are collected for Habitat for Humanity.

LOCAL MISSION WORK This year, the Mission Committee set aside August 6-11 for the congregation to give back to the community, with a congregation-wide kick-off opportunity to participate in mission projects at church on Sunday, August 5, directly after the sermon. Over the week of mission, at least 60 volunteers participated in a variety of projects including: cleaned up at Stoever's Dam and Union Canal Parks; assembled school kits at Mission Central; helped prepare and serve dinner at Youth For Christ; cleaned up the Cornwall portion of the Rails to Trails; prepared and served the Free Noon Meal; made 12 blankets for GAIN; baked cookies for the Rescue Mission; served home Communion; cleaned up the church property; and celebrated our efforts with an evening watching "Wonder." Ages of participants spanned multiple generations, working side by side to share the Light of God in the world. Jesus's disciples are never too young or too old to "do something" in service to Him and the world that needs Him.

Praying for our Mission Ministry:

For plenty of volunteers when we host the Fresh Start Emergency Shelter; and
For God's guidance to discern mission opportunities which bring Him glory.

FREE NOON MEAL SCHEDULE FOR 2019

REMINDER: Please call in the number of meals served, and the number of volunteer hours given within the week of service-every time you serve. It is important for the sake of our funding that we track these numbers as accurately as possible, so we can continue doing what we do. You can call in the information to Andrew (717-272-4400 ext. 217) or email them to andrew@lccm.us. Thank you for your faithful service!!

DATE:	GROUP:	Group Leader	Phone:
JANUARY 12	PRESBYTERIAN WOMEN	Ann Ormond	717-867-5659
FEBRUARY 9	WEBS STUDY GROUP	Ken Gries	717-679-0677
MARCH 9	PRAISE TEAM	Bob Dowd	717-274-8333
APRIL 13	DEACONS	Donna Kuntz, not assigned	717-274-2322
MAY 11	TRUSTEES	Barry Kohr	717-639-6879
JUNE 8	PYC	Rob Cochran	847-7618
JULY 13	SESSION	Betsy Sensenig	277-7025
AUGUST 10	MISSION COMMITTEE	Open	717-274-8333 Dowd
SEPTEMBER 14	EPYC	Rob Cochran	717-847-7618
OCTOBER 12	CHANCEL CHOIR/ BELL CHOIR	Carole Haines	717-838-6037
NOVEMBER 9	OPEN	Open	717-274-8333 Dowd
DECEMBER 14	ADULT SUN. SCHOOL	Ken Gries	717-679-0677

WORSHIP MINISTRY

“God is spirit, and those who worship him must worship in spirit and truth.” John 4:24

Mission Statement: *The Worship Ministry, acting as Christ’s disciples, will seek the spiritual development and renewal of faith of all members and others by planning and ordering all worship services.*

Committee Members: Beckie Dreibelbis, Chair; Marcus Battaglia; Bob Capobianco; Carole Haines; Perry Latshaw; Rebecca Lister; Lorraine Lowrie; Mary Lynne Mulligan; Karen Register; Lewis Sau-erwein; Cliff Shiner; Pastor Robin Morgan; Rosamond Presby, Temporary Pastor.

As we reflect on the year’s end and the coming new year, we are reminded of those saints from our congregation who no longer worship with us here, but are now “at home with the Lord” (2 Cor. 5:8) and are “praising Him around the throne” (Rev. 5:13). Our worship here is a sort of warm-up for eternity as well as an opportunity to celebrate Christ’s gift of eternal life from our most gracious Father and remember our purpose to “glorify God and enjoy Him forever” (Westminster Shorter Catechism).

The PCUSA Book of Common Worship is a guide for the “timeline” that we use to plan and organize, stating: “God has provided a rhythm of seasons which orders life and influences the church’s worship. God’s work of redemption in Jesus Christ offers the Church a central pattern for ordering worship in relationship to significant occasions in the life of Jesus and of the people of God. The Church has thus come to observe the following days and seasons:

- a. **Advent**, a season to recollect the hope of the coming of Christ, and to look forward to the Lord’s coming again;
- b. **Christmas**, a celebration of the birth of Christ;
- c. **Epiphany**, a day for commemorating God’s self-manifestation to all people;
- d. **Lent**, a season of spiritual discipline and preparation, beginning with **Ash Wednesday**, anticipating the celebration of the death and resurrection of Christ;
- e. **Holy Week**, a time of remembrance and proclamation of the atoning suffering and death of Jesus Christ;
- f. **Easter**, the day of the Lord’s resurrection and the season of rejoicing that commemorates his ministry until his **Ascension**, and continues through
- g. **the Day of Pentecost**, the celebration of the gift of the Holy Spirit to the Church.”

In addition to two Sunday morning services throughout the school year and single services for summer, three additional services: Family Worship (6/13), Prayer & Praise (7/25), and Advent Workshop/Worship (11/26), provided opportunities to worship in a less formal setting in 2018. Looking ahead to 2019, services are being planned which will continue to foster and nurture inter-generational worship experiences and will include a few Taize services during Lent.

Praying for our Worship Ministry:

“And let us consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in the habit of doing, but encouraging one another . . .”

Hebrews 10:24-25

FLOWER CALENDAR

February 2019 - January 2020

Nadine Jones, Chairman (272-2346)

February - Ellen Arnold, Chair

- 3 Lynn Phillips
- 10 Marian Batz
- 17 Carla and Bob Dowd
- 24 Karen Shalters

March - Jody DeWald, Chair

- 3 OPEN
- 10 Allwein//Ditzler
- 17 Mrs. Frederick Hoff
- 24 Marilyn Marshall
- 31 OPEN

April - Marianne Kopp, Chair

- 7 Dr. and Mrs. Robert Latshaw
- 14 Barry Kohr
- 21 Easter Flowers
- 28 Mr. and Mrs. Robert Kopp

May - Pat Yates, Chair

- 5 Shirley Etter
- 12 Sue Strock
- 19 David & Nicki Overholt
- 26 Pat Yates

June - Karen Regester, Chairperson

- 2 Karen Shalters
- 9 OPEN
- 16 Beckie Dreibelbis
- 23 Bob and Karen Regester
- 30 OPEN

July - Barb Moyer, Chairperson

- 7 Lee & Barbara Moyer
- 14 Stuart Juppenlatz
- 21 Joy Eubanks
- 28 Tom Shott

August - Molly Barahona, Chair

- 4 Mr. & Mrs. Lewis Sauerwein
- 11 Rev. Thomas Jackman
- 18 Mr. & Mrs. Glenn Royer
- 25 Beckie Dreibelbis

September - Kathy Wissinger, Chair

- 1 Marilyn Endrizzi Griffith
- 8 OPEN
- 15 Terry Williams
- 22 Maggie & Don Beatty
- 29 William / Emily Grun

October - Nicki Overholt, Chair

- 6 Robin Gries
- 13 Mr. and Mrs. Tom Bechtold
- 20 Mrs. Richard Leaman
- 27 Betsy Sensenig

November - Betty Ann Seiser/Lorraine

Lowrie, Chairs

- 3 Lorraine Lowrie
- 10 Rick & Judy Borger
- 17 Mr. & Mrs. Leo Seiser
- 24 Molly & Rudy Barahona

December - Phillips/Jones Co-chairs

- 1 Lynn Phillips
- 8 Nadine Jones
- 15 Christmas Poinsettias
- 22 Christmas Poinsettia
- 29 David & Nicki Overholt

January - Joy Eubanks, Chair

- 5 Dr. & Mrs. Claude Miller
- 12 Mr. & Mrs. Edgar Miller
- 19 Ron & Kathy Hetrick
- 26 Tom Shott

NOMINATING

Committee Members:

Rick Borger (Chair), David Overholt (Elder), Ken Gries (Deacon), Jody Dewald (Trustee), Kathy Hetrick, Barb Moyer, Bill Mulligan, Mev Royer, Dennis Shalters (At Large), Pastor Robin Morgan (Ex Officio)

2018 in Review:

Meeting slightly more than once each month from April through October, the committee prayerfully considered recommendations from the congregation for individuals to fill the elected positions of leadership within the congregation. Led by the Holy Spirit, we were able to discern and nominate the following individuals, who were elected at the congregational meeting on October 28:

For **Ruling Elder**, Class of 2021 (3-year term beginning in 2019):

Rick Borger, Beckie Dreibelbis, Stuart Juppenlatz, Rob Lowrie

For **Trustee**, Class of 2021 (3-year term beginning in 2019):

John Goetz, Bridget Hofman, John Reitz, Jonathan Roberts

For **Deacon**, Class of 2021 (3-year term beginning in 2019):

Judy Borger, John Butler, Bob Kopp, Christine Nelson, Mel Cochran

For **Visioning Committee**, Class of 2021 (3-year term beginning in 2019):

Kayla Lowrie, Ann Ormond

For **At-Large Members of the Nominating Committee** for 2019 (1-year term):

Merry Capobianco, Paul Kilgore, Bruce Kurtz, Lynn Phillips,
Penny Samuelson

Additionally, we have **Nominated For Deacon**, Class of 2019 (1-year term beginning in 2019), yet **to be elected** to fill a vacancy caused by a late resignation:

Annette Chevalier

With praise to God and thanksgiving for the guidance of the Holy Spirit, let us all pray for strength, wisdom, humility and love to fill the minds, hearts and spirits of all the members of our St. Andrews family, especially these individuals whom we have chosen to lead us as we seek truly to worship and follow our Lord Jesus Christ.

ADMINISTRATION & PERSONNEL

The Administration and Personnel Committee of St. Andrews was established as a joint committee consisting of representatives from the Session, Trustees and Deacons, as well as congregational members at large. The Committee reviews, evaluates and serves in support and management of the staff of St. Andrews Presbyterian Church. The goal is to provide the best support for the church body in Christ's name.

Committee/Board Members: Dr. Ronald Hetrick (Chair), Glenn Royer (Clerk of Session), John Reitz (Trustees), Judy Borger (Deacons), Dr. David Overholt (Session), and Susan Mechura (Member at Large and Secretary)

Looking Back at 2018:

The A & P Committee was kept busy during 2018, with the evaluation of our Live Streaming process which began in mid-December, 2017, conducting staff reviews, updating the Youth Director's job description, preparing Family Leave Guidelines for the pastor, finding a substitute to cover for Pastor Robin during her maternity leave, and preparing staff-related budget recommendations for 2019.

Both Live Streaming and the website continue to reflect a positive light on the activities being conducted at St. Andrews. We remain optimistic that these tools will continue to serve the church family in a positive manner in the future.

Staff reviews were conducted during the months of April and May. Pastor Robin led the staff reviews, with the A & P Chair and the Committee Chair who works with the staff member in attendance. The reviews provided an insight into the aspirations of the various staff members, and helped them to set personal and program-related goals for the coming year. Pastor Robin then provided a summary of the reviews for members of the A & P Committee to discuss during one of our meetings.

Pastor Robin, Perry Latshaw (Chair of the Christian Education Committee) and Rob Cochran (Youth Director) met to update the job description for the Director of Children's and Youth Ministries, to make it more in line with Rob's current responsibilities. The changes were reviewed by the A & P Committee and approved before the update was given to the Session for review and approval.

To address the request by Pastor Robin for a maternity leave, the A & P Committee developed a Family Leave Policy, which was given to the Session for review and then to the congregation for approval. To enact the policy, the A & P Committee was charged with the responsibility of finding temporary coverage for Pastor Robin during her approved leave of absence. Following a search of potential possibilities, the Committee chose a familiar leader with interim experiences - Rosamond (Roz) Presby, an Ordained Teaching Elder and member of St. Andrews. She began her duties in November, 2018, and will continue serving until Pastor Robin's return in late January, 2019.

Looking Ahead to 2019:

Representing the Session in dealing with matters of staffing needs, website issues and policy updates will continue to challenge members of the A & P Committee as we look toward 2019.

Praying for our Administration and Personnel Committee:

Please continue praying for Pastor Robin, Roz Presby, and the entire St. Andrews staff as they continue to share their talents and gifts with the congregation, "friends" and guests throughout 2019. We are very appreciative of the staff members at St. Andrews who all have a significant impact on the inspirational worship services and various programs being provided throughout the year. The Administration and Personnel Committee is looking forward to 2019 with great anticipation as we continue to support this committed staff who are serving our church body in Christ's name.

Ronald Hetrick, Chair

STEWARDSHIP & FINANCE

Committee/Board Members: Rick Boger, Marc Hamme, Fred Jones, Stuart Juppenlatz, Craig Lowrie, Rob Lowrie, Dennis Shalters, Glenn Royer, Ken Tice

Looking Back at 2018:

St. Andrews is the epitome of dreams and vision. Looking back 133 years ago, 35 people invested \$4500 in a vision and St. Andrews was created. In 2018, our members continue to dream and pledged another record amount for the 2019 Stewardship Campaign. These gifts not only allowed us to continue St. Andrew's ministries but to expand our dreams. We have grown our missions in support of LCCM, providing shelter for the homeless, facilitating Habitat for Humanity mission, and expanded our community outreach efforts. St. Andrew's outreach is highlighted by an ever-growing amount of people streaming our worship services online. Our music and youth ministries are vibrant and growing. To support our vision, we have opened electronic portals for online giving from individual's banks and credit cards. Our Amazon Smile program has brought a stream of revenue from member's everyday shopping on Amazon. A workshop on including the church in an individual's estate planning was well received.

Our revenues and expenses were on budget despite unplanned facility maintenance expenses including the repair of a parking lot sinkhole and a replacement of the church's steeple. Complimenting our annual pledges, we also received significant gifts from estates of departed congregational members. The benevolence of the former members is a testament to the development of our youth and the support that we have provided communities not only in the local area but also throughout the world.

Looking Ahead at 2019:

St. Andrews is a congregation of visionaries and dreamers. The Visioning Committee is diligently developing plans for St Andrews in the future. In order to support our present and future dreams we will continue to expand our online giving portals, aggressively publicize our Amazon Smile program, and continue to offer creative venues to financial support St Andrews.

Praying for Our Finance Ministry:

Christ has no body on earth except yours. We are the eyes through which Christ's compassion for the world looks; we are his feet which Christ goes about doing good; we are his hands which he bless' us now. Please pray for our continued wisdom in the management of the church's fiscal assets to continue our ministry and important presence in Lebanon and the world.

VISIONING

Committee Members: Pastor Robin Morgan, Rebecca Lister, Ann Ormond, Mary Lynn Mulligan, Dick Hofman, Kayla Lowrie, Perry Latshaw, Karen Dielmann, Christine Nelson, and Scott Shreve

Our committee served lunch to Veterans on the hospice unit at the Lebanon VA Medical Center, enjoyed fellowship time over Italian food and potluck gatherings and spent hours discussing and pondering how to "grow" our church. We considered many ideas in these discussions, from engaging the Tabor Church congregation as they sold off their church building to adopting a 1st grade class at Southwest Elementary School. None of these ideas seemed to gain traction. Along this journey, the following quote perhaps best describes our approach;

"...developing new expressions of church within our congregation's communities. At the heart of our ministry is helping us think about church differently. Rather than starting with the traditional invitation to 'Come and See' (or 'come to us'), new expressions meet people in the world - right where they are - through listening, loving, community building, and serving in the name of Jesus. New expressions flow outward from the congregation into the community or emerge within the community itself."

Looking ahead at 2019:

After much exploration and discussion, we continue to seek a clearer vision for the future of our church. While we don't have many "answers" we will be seeking your input (church members, attendees and visitors) on an upcoming survey to help guide leadership's efforts to "grow" our church.

This survey will help us address questions such as;

- Are we, the church family at St. Andrews, trying to do too much and should we look to prioritize the programs in which we invest our precious talent and time?
- Given the declines in PCUSA membership nationwide, and at St. Andrews, should we be exploring new opportunities for worship (e.g., see the PCUSA website on 1001 Worshiping Communities) and serving?
- How can St. Andrews empower disciples to serve in the church and community while evolving to become an "incubator" of ministries that build on the foundation of our church's mission?

Praying for our Visioning Ministry:

From a previous appreciative inquiry process, our congregation wanted to prioritize; 1) meaningful worship, 2) children and youth, 3) spiritual connections/fellowship and 4) care for ALL the church family. Identifying new priorities for our church while engaging the passion to put these priorities into action is central to the future of our church.

PRESBYTERIAN WOMEN

Purpose – Forgiven and freed by God in Jesus Christ, and empowered by the Holy Spirit, we commit ourselves:

- To nurture our faith through prayer.
- To support the mission of the church worldwide.
- To work for justice and peace and build an inclusive, caring community of women that strengthens the Presbyterian Church (U.S.A.) and witnesses to the promise of God's Kingdom.

We encourage all women of St. Andrews Church to participate in events. We are mission-oriented and reach out to sisters and brothers here and abroad so that we can spread the love of Christ to all.

JANUARY-Annual P.W. letter to all the congregation was mailed. This stated the programs and budget for the coming year. Envelopes for a mission pledge was included.

FEBRUARY-Blanket Sunday-Rob Cochran presented the appeal.

MARCH-Items for Domestic Violence and Agape Shelter were collected and delivered.

APRIL-Carlisle Presbyterian Women meeting was held at St. Andrews. Many of our members assisted in the set-up, program and the noon meal.

MAY-The Birthday Offering was collected and sent to Carlisle Presbytery. This collection supports elder care, employment training, and drug counseling.

JUNE-Marianne Kopp again chaired a meal for the Ronald McDonald House.

JULY-A pot-luck lunch and planning session was held at St. Andrews.

AUGUST-Bakeless Bake Sale mailing

SEPTEMBER-Cornwall Manor Birthday Party was held on Sept. 11th. Carole Haines and Lisa Meyer planned the music.

OCTOBER-Used clothing collection was chaired by Betty Ann Seiser. The gently-used clothing items are distributed to the local community.

NOVEMBER-Annual planning meeting was held to prepare for the coming year.

DECEMBER-Annual Christmas Dessert Bar and musical entertainment by Lee Moyer and Friends was enjoyed on Dec. 3rd. This event puts everyone in the spirit of the season. Layette items are donated for local needy babies.

Christmas stockings are sewn and filled for mental health agencies.

Craft items are available for donation at this time. This money helps fund our P.W. Programs.

Youth For Christ Meals are prepared by the members on the first Thursday of the month during the school year.

Financial information is available on request.

PASTOR'S REPORT

"I was glad when they said unto me, let us go to the house of the Lord!" Psalm 122:1

It is a joy to work with Cliffy Shiner, Rob Cochran, Carole Haines, Lisa Meyer, Kent Pierce, Rebecca Lister, Neal Loghahl, Daphne Hoke, and with all the Elders, Deacons and Trustees. Together with all the faithful leaders here at St. Andrews we are working to be *a gathering of God's people following the call of Jesus Christ and moved by the Holy Spirit to praise God and grow in faith, welcoming and serving the greater community in God's love for the salvation of all people.*

Looking back at 2018:

Our year began with the fulfillment of a dream to stream worship. Throughout this year, all worship services have been streamed, to connect our worship with those whose health keeps them at home, those on vacation, and even new friends who find the website and choose to join us for worship from afar. I am thankful for Neal Logdahl, who took on this dream and made it a reality. If you are looking for a unique place to serve, there is a place for you in this new ministry.

2018 also included some unexpected challenges, of a broken HVAC unit, a toppled steeple and a big sink hole issue. For many congregations just one of these would have been devastating. However, due to your financial faithfulness to St. Andrews, and to those who have gone before to build up a healthy endowment, all of these major issues were really just an inconvenience for us. This is a huge blessing. I am thankful for our Trustees who take care of these distractions, so that we can continue to focus on ministry and mission.

The joy of 2018, was the ministry we did together; in worship, in continuing to host the shelter and the free noon meal, in bringing back Krislund Day Camp, and in committing to a local mission week. It was wonderful to see so many of you, joining together to work and serve in the name of Christ, during this local mission week that started in our worship together.

Looking ahead at 2019:

I hope that 2019 will be a year that helps us intentionally connect with our neighbors. Over the last few years we have made some attempts to reach out and bless our neighbors, through events like Trunk -R-Treat and Krislund Day Camp, along with the open basketball hoop, Band Together, the free little library and free little pantry, as well as being able to try worshipping online before coming in the doors. I hope that these steps have made us feel more known to our neighbors, and have helped our neighbors feel more welcomed in this place. As we move into 2019, I hope we can build on these steps, and begin to intentionally connect and get to personally know our neighbors, their names, their hopes and their concerns. May we continue to build community right here on 12th street, following the example of Christ.

Prayer:

God of all that is good. Thank you for all of the blessings, for all of the good work done this year. May you continue to abide with us, draw us to you, to one another, and to our neighbors, taking your hope and your love. May we take risks of time, of resources and of love as we follow Christ and grow in faith. Holy God, Father, Son and Holy Spirit, move us to your will. Amen.

In the joy and hope of Christ,
Pastor Robin

SAFE SANCTUARIES POLICY
ST ANDREWS PRESBYTERIAN CHURCH
LEBANON, PA.

The Session, in an effort to continue the goal of St. Andrew's Presbyterian Church to foster a friendly, stimulating and thoughtful place for children to know God and experience the love of Jesus Christ by our example and God's blessing, adopts the Safe Sanctuaries Policy and pauses to reflect upon what Jesus was saying about how we are to treat one another, especially children.

"An argument arose among them as to which one of them was the greatest. But Jesus, aware of their inner thoughts, took a little child and put it by his side, and said to them, "Whoever welcomes this child in my name welcomes me, and whoever welcomes me welcomes the one who sent me; for the least among all of you is the greatest." - Luke 9:46-48

The goal of the Session and therefore the goal of St. Andrews Church in adopting this policy is to provide a safe environment for the children who visit St. Andrews and worship at St. Andrews while at the same time strive to encourage staff and volunteers to continue to work with our children.

The Session, in adopting this policy, recognizes that a child, despite the good intentions of the institution within which the child dwells and is learning, can and has been by history the victim of those who would violate the individual's person and thus violate our church family.

GUIDING PRINCIPLES OF ST. ANDREW'S POLICY

To provide a safe environment for all children and youth attending St. Andrews church school, attending other activities at the church and attending activities sponsored by the church but away from the church property.

To continue to place in service teachers and volunteers who are spiritually and emotionally mature and respect the child as an individual.

To create standards which will not impede the efforts of St. Andrews to provide Christian ministry, volunteerism and at the same time, maximize safety of our children and to uphold the current legal requirements.

INTENT OF THE POLICY

The goal of St. Andrews in formulating for our children a safe sanctuaries policy, is to do all we reasonably can do to protect any child or youth from being physically, mentally or sexually abused while participating in St. Andrews sponsored events.

A BASIC PROCEDURE TO PROVIDING SAFE MINISTRY FOR OUR CHILDREN AND YOUTH

A. TWO ADULT RULE

Any activity sponsored by St. Andrews church, whether it is a program, event, or a ministry involving children, shall require two unrelated adults being present.

B. FIRST AID AND TRAINING (CPR)

St. Andrews will put into place and/or make available to all staff who work with children first aid and CPR training.

C. ANNUAL ORIENTATION (STAFF/VOLUNTEERS)

Staff, who work with children and youth, and volunteers, who regularly work with children and youth, shall receive an orientation for the purpose of being acquainted with:

1. St. Andrews policies for providing safe sanctuaries for children;
2. Appropriate steps to report an incident where a child has been abused and details of state laws regarding child abuse.

D. FIVE YEAR RULE

All paid staff of the church shall be a minimum of five years older than the children or youth they are supervising. This rule shall also apply to volunteers who assist in youth ministry or aid in youth activities except where the volunteer is assisting an adult who complies with this rule. This rule acknowledges that St. Andrews uses volunteers from its senior high students during Church school for the lower grades.

E. OPEN DOOR POLICY

Staff and volunteers shall at all times maintain the doors to their classrooms or counseling sessions with youth open and if doors are closed, then the room in which the activity is taking place should have glass panels through which someone outside the room can view the entire area.

F. ADVANCE NOTICE TO PARENTS

During an event for ministry with children and youth, advance notice to parents and full information regarding the events, the adult and/or young adult participants shall be given. All curriculum and materials for children and youth will be available for review, upon request.

G. PARENT AND FAMILY EDUCATION (and a session for children)

St. Andrews shall provide on occasion an information session during which members of the congregation, families and children can be educated on the facts about child abuse and the components of the church's plan. Suggested speakers and activities could include law enforcement officers, members of the local Children and Youth Agency, medical personnel, attorneys, video vignettes, the church policy and a time for worship and prayer.

H. RESPONDING TO ALLEGATIONS OF ABUSE

All staff and volunteers shall be acquainted with the reporting requirements of PA State Law and shall be familiar with this policy.

The Designated Spokesperson is the Elder from session, who is chair of the Administration and Personnel Committee. If an alternate spokesperson is needed, the Clerk of Session shall act as the designated spokesperson. All questions or contacts with respect to child abuse shall be directed to her or him.

The designated spokesperson should be prepared to state the church policy for prevention of child abuse, the concern of the church for the safety of the victim and all children, and the procedures the church has followed to reduce the risk of abuse to children.

The designated spokesperson shall, upon report or notification of abuse, contact the insurance company for the church, the attorney and prepare a brief statement. The spokesperson and all staff will cooperate fully with any investigation by law enforcement authorities.

Notification to Parents. When an incident of child abuse from outside of the immediate family is suspected or reported, the designated spokesperson for St. Andrews shall with all due diligence notify the parents of the child.

Sympathetic Concern of the Victim. St. Andrews is committed to the faithful response to the victim which shall include taking any allegation very seriously and respecting the victim's privacy as well as providing sympathetic concern for the victim and his or her family.

Removal of the Accused From Position Without Hostility. Faithful response to the accused abuser shall include acknowledgement by the accused that the abusive behavior must stop, repent and turn in a new direction. The accused faithful response will include the removal from his or her position as a worker or volunteer with child and youth until the allegations are fully investigated and resolved. The session shall have the authority to provide for permanent removal upon a showing of abuse.

Criminal History and Information Check. St. Andrews currently has in effect a requirement that all staff and all volunteers, who regularly supervise and/or are responsible for children or youth, submit forms for:

1. Pennsylvania Child Abuse History Clearance
2. Pennsylvania State Police Criminal Record Check
3. Federal Bureau of Investigation Criminal Background Check (volunteers may provide a signed affidavit if they have resided in PA for 10 years or more)
4. Complete the required training.

Have all of above updated every 36 months

HOW TO REPORT:

All staff and volunteers shall immediately make a report of any suspected abuse directly to the PA Department of Child Welfare.

A report must be submitted in one of the following two ways:

>Orally to the PA Department of Child Welfare Information Solution @ 1-800-932-0313 which must then be followed up within 48 hours with a written report
OR

>Submit a report online within 48 hours to www.compass.state.pa.us/cwis where St. Andrews Presbyterian Church is registered as an organization

After a report has been submitted, one must immediately report any suspected abuse to the designated spokesperson of St. Andrews Presbyterian Church.

*****IT IS NOT YOUR JOB TO DECIDE WHAT IS ABUSE, ONLY TO REPORT ANY SUSPECTED ABUSE.** Penalty for failure to report child abuse can range from a misdemeanor of second degree to a felony of the second degree.

J. CONGREGATION.

The Session shall acquaint the members of the congregation with the policy in summary form; and, provide copies to anyone upon request.

Approved June 2015

STEWARDSHIP AND FINANCE COMMITTEE

Annual Report 2018

FUND BALANCES DECEMBER 31, 2018

TRANSPORTATION FUND	
BALANCE ON DECEMBER 31, 2017	\$1,460.23
EXPENDITURES IN YEAR 2018	(618.30)
BALANCE ON DECEMBER 31, 2018	<u>\$841.93</u>
ENDOWMENT FUND	
BALANCE ON DECEMBER 31, 2017	\$1,378,769.90
INVESTMENT INCOME (LOSS) IN 2018	(80,472.09)
RECEIPTS FROM BEQUESTS	10,000.00
BALANCE ON DECEMBER 31, 2018	<u>\$1,308,297.81</u>
PERPETUAL GIFT FUND	
BALANCE ON DECEMBER 31, 2017	\$96,057.25
INVESTMENT INCOME (LOSS) IN 2018	(4,595.36)
RECEIPTS FROM BEQUESTS	0.00
BALANCE ON DECEMBER 31, 2018	<u>\$91,461.89</u>
MEMORIAL FUND	
BALANCE ON DECEMBER 31, 2017	\$29,567.27
RECEIPTS IN YEAR 2018	2,380.00
INVESTMENT INCOME (LOSS) IN 2018	(1,464.72)
EXPENDITURES IN YEAR 2018	(375.00)
BALANCE ON DECEMBER 31, 2018	<u>\$30,107.55</u>
RESERVE FUND	
BALANCE ON DECEMBER 31, 2017	\$208,639.30
EXCESS EXPENDITURES OVER RECEIPTS IN 2018	(43,814.87)
BALANCE ON DECEMBER 31, 2018	<u>\$164,824.43</u>

CAUSE COLLECTIONS 2018

CHRISTMAS JOY OFFERING	\$610.00
DISASTER RELIEF	\$1,040.00
ONE GREAT HOUR OF SHARING	\$1,019.00
PEACEMAKING	\$577.00
PENTECOST	\$915.00

Saint Andrew's Presbyterian Church
Statement of Assets, Liabilities and Fund Balances
December 2018

Accounts

ASSETS		
CURRENT ASSETS		
CASH & EQUIV		
001020 - General Checking	\$52,546.99	
Total CASH & EQUIV	\$52,546.99	
INVESTMENTS		
001120 - Mutual Funds	\$1,568,472.31	
Total INVESTMENTS	\$1,568,472.31	
Total CURRENT ASSETS		\$1,621,019.30
FIXED ASSETS		
LAND		
001420 - Land Original Value	\$25,000.00	
Total LAND	\$25,000.00	
BUILDINGS		
001422 - Buildings Original	\$350,000.00	
001424 - Building Addition&Imp-1999-2000	\$992,840.25	
001426 - Building Improvements	\$397,717.38	
Total BUILDINGS	\$1,740,557.63	
EQUIPMENT		
001436 - Church Equipment	\$49,304.10	
001438 - Office Equipment	\$14,114.55	
Total EQUIPMENT	\$63,418.65	
Total FIXED ASSETS		\$1,828,976.28
Total ASSETS		\$3,449,995.58

Saint Andrew's Presbyterian Church
Statement of Assets, Liabilities and Fund Balances
December 2018

Accounts

LIABILITIES, FUND PRINCIPAL, & Restricted Funds

LIABILITIES

PAYROLL TAXES WITHELD

002203 - FICA Employee	\$1,411.02	
002205 - Medicare Employee	\$392.06	
002206 - Federal Withholding	\$2,412.17	
002207 - PA Withholding	\$1,014.87	
002208 - Lebanon Co. Withholding	\$1,991.85	

\$7,221.97

Total PAYROLL TAXES WITHELD

OTHER EMPLOYEE W/H & BENEFITS

002211 - Medical Savings Plan	\$55.00	
002219 - Other Withholding	\$69.38	
002221 - Cont Ed Allowance - Sr Pastor	\$5,282.95	

\$5,407.33

Total OTHER EMPLOYEE W/H & BENEFITS

ACCOUNTS PAYABLE

002401 - Christmas Joy	\$610.00	
002402 - Disaster Relief	\$900.00	
002403 - One Great Hour	\$220.00	
002404 - Peacemaking	\$432.75	
002412 - ChildFund (SS)	(\$112.46)	
002419 - Other Offerings	\$7,561.23	
002421 - Mission Trip(s)	\$774.96	
002424 - Creation	\$4,657.86	
002441 - Concert Series	\$11,187.08	
002444 - Cook Books/Kitchen	\$250.00	
002460 - Transportation Fund	\$841.93	
002465 - Memorial Fund	\$30,107.55	

\$57,430.90

Total ACCOUNTS PAYABLE

\$70,060.20

Total LIABILITIES

Excess Cash Received	\$0.00	

\$0.00

Total FUND PRINCIPAL and Excess Cash Received

Restricted Funds

Total Temporary Restricted	\$164,824.43	
Total Permanent Restricted	\$3,215,110.95	

\$3,379,935.38

Total Restricted Funds

\$3,449,995.58

Total LIABILITIES, FUND PRINCIPAL, & Restricted Funds

Saint Andrew's Presbyterian Church
Statement of Revenues and Expenses
January to December 2018

Page : 1

Accounts	YTD Actual 2018	YTD Budget 2018	Annual Budget 2019
REVENUES			
OFFERINGS			
Pledge Offerings			
004010 - Current Year	\$425,492.73	\$390,000.00	\$396,000.00
004013 - Per Capita	\$2,174.63	\$3,000.00	\$3,000.00
Total Pledge Offerings	<u>\$427,667.36</u>	<u>\$393,000.00</u>	<u>\$399,000.00</u>
Plate			
004012 - Current Year Plate	\$6,944.76	\$8,000.00	\$8,000.00
Total Plate	<u>\$6,944.76</u>	<u>\$8,000.00</u>	<u>\$8,000.00</u>
Total OFFERINGS	<u>\$434,612.12</u>	<u>\$401,000.00</u>	<u>\$407,000.00</u>
RENTAL INCOME			
004200 - Room Rental	\$550.00	\$0.00	\$0.00
Total RENTAL INCOME	<u>\$550.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
MISCELLANEOUS INCOME			
004208 - Other Misc. Income	\$39.34	\$0.00	\$0.00
004300 - Bequests	\$10,000.00	\$0.00	\$0.00
Total MISCELLANEOUS INCOME	<u>\$10,039.34</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total REVENUES	<u><u>\$445,201.46</u></u>	<u><u>\$401,000.00</u></u>	<u><u>\$407,000.00</u></u>
EXPENSES			
MINISTRY			
Senior Minister			
005010 - Salary	\$46,562.10	\$46,690.00	\$48,457.25
005012 - Housing Allowance	\$23,934.30	\$24,000.00	\$24,000.00
005013 - SECA	\$5,392.14	\$5,655.00	\$5,643.00
005014 - Pension Contribution	\$8,112.00	\$7,775.90	\$7,970.00
005015 - Travel Allowance - Sr	\$0.00	\$2,000.00	\$2,000.00
005016 - Expense Account	\$197.90	\$1,000.00	\$1,000.00
005017 - Continuing Education&Book Allowance	\$2,500.00	\$2,500.00	\$2,500.00
005018 - Medical/Dental Insurance	\$17,914.30	\$19,329.00	\$19,788.32
Total Senior Minister	<u>\$104,612.74</u>	<u>\$108,949.90</u>	<u>\$111,358.57</u>
Pastor Supply			
005030 - Cost of Pulpit Supply	\$10,287.24	\$1,500.00	\$5,000.00
Total Pastor Supply	<u>\$10,287.24</u>	<u>\$1,500.00</u>	<u>\$5,000.00</u>
Total MINISTRY	<u>\$114,899.98</u>	<u>\$110,449.90</u>	<u>\$116,358.57</u>
MISSION			
Deacons			
005221 - Funeral Lunches	\$430.30	\$500.00	\$500.00
005223 - Deacons Fund	\$479.42	\$1,500.00	\$1,500.00
Total Deacons	<u>\$909.72</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Outreach			
005214 - Shared Mission Giving	\$30,000.00	\$30,000.00	\$30,000.00
005215 - Presbyterian Seminaries	\$1,000.00	\$1,000.00	\$1,000.00
005218 - Mission Trips	\$0.00	\$7,000.00	\$0.00
Total Outreach	<u>\$31,000.00</u>	<u>\$38,000.00</u>	<u>\$31,000.00</u>
Local Mission			
005222 - LCCM	\$3,000.00	\$3,000.00	\$2,000.00
005224 - Strategic Mission	\$880.11	\$1,000.00	\$1,000.00
Total Local Mission	<u>\$3,880.11</u>	<u>\$4,000.00</u>	<u>\$3,000.00</u>
Total MISSION	<u><u>\$35,789.83</u></u>	<u><u>\$44,000.00</u></u>	<u><u>\$36,000.00</u></u>

Saint Andrew's Presbyterian Church
Statement of Revenues and Expenses
January to December 2018

Accounts	YTD Actual 2018	YTD Budget 2018	Annual Budget 2019
CHURCH PROPERTY			
Utilities			
005420 - Oil & Gas	\$10,118.13	\$10,000.00	\$10,000.00
005422 - Water&Sewer	\$1,081.04	\$700.00	\$700.00
005424 - Electricity	\$9,387.22	\$9,000.00	\$9,000.00
Total Utilities	<u>\$20,586.39</u>	<u>\$19,700.00</u>	<u>\$19,700.00</u>
Custodians			
005410 - Custodian	\$17,132.63	\$19,111.00	\$19,589.00
Total Custodians	<u>\$17,132.63</u>	<u>\$19,111.00</u>	<u>\$19,589.00</u>
Insurance			
005426 - Fire& Liability Insurance	\$32.00	\$9,000.00	\$9,000.00
Total Insurance	<u>\$32.00</u>	<u>\$9,000.00</u>	<u>\$9,000.00</u>
Repairs			
005510 - Roof	\$1,103.94	\$1,000.00	\$1,000.00
005511 - Painting	\$0.00	\$1,200.00	\$1,000.00
005512 - HVAC	\$32,886.00	\$1,000.00	\$1,000.00
005513 - Electrical	\$673.94	\$1,500.00	\$1,500.00
005514 - Plumbing	\$247.00	\$3,000.00	\$3,000.00
005515 - Doors	\$866.00	\$1,700.00	\$1,700.00
005519 - Other Repairs	\$1,641.54	\$2,800.00	\$2,500.00
Total Repairs	<u>\$37,418.42</u>	<u>\$12,200.00</u>	<u>\$11,700.00</u>
Building Maintenance			
005520 - Bldg Supplies	\$967.55	\$1,800.00	\$1,500.00
005521 - Pest Control	\$544.35	\$600.00	\$600.00
005522 - Fire Alarm	\$1,292.50	\$750.00	\$750.00
005523 - Trash Removal	\$1,080.00	\$1,000.00	\$1,200.00
005524 - Carpet & Drapery Cleaning	\$0.00	\$2,000.00	\$1,500.00
005525 - Service Contracts	\$3,880.76	\$4,000.00	\$4,000.00
005526 - Floor Stripping & Waxing	\$0.00	\$750.00	\$750.00
005528 - Kitchen Supplies	\$374.36	\$0.00	\$0.00
005529 - Other Bldg Maintenance	\$1,142.65	\$1,500.00	\$1,500.00
Total Building Maintenance	<u>\$9,282.17</u>	<u>\$12,400.00</u>	<u>\$11,800.00</u>
Grounds Maintenance			
005530 - Parking Lot Maintenance	\$30,243.11	\$1,000.00	\$1,000.00
005531 - Snow Removal	\$2,965.00	\$4,000.00	\$3,500.00
005532 - Lawn-Flowers-Shrubs	\$3,973.90	\$3,500.00	\$3,500.00
005534 - Trees	\$0.00	\$2,000.00	\$1,500.00
Total Grounds Maintenance	<u>\$37,182.01</u>	<u>\$10,500.00</u>	<u>\$9,500.00</u>
Total CHURCH PROPERTY	<u>\$121,633.62</u>	<u>\$82,911.00</u>	<u>\$81,289.00</u>
CHRISTIAN EDUCATION			
005540 - Youth Curriculum	\$567.70	\$1,000.00	\$1,000.00
005542 - Adult Curriculum	\$401.72	\$400.00	\$400.00
005543 - VBS/DayCamp	\$3,821.94	\$3,500.00	\$4,750.00
005545 - Camperships	\$0.00	\$500.00	\$0.00
005547 - Kick Off Sunday	\$437.14	\$400.00	\$400.00
005550 - Confirmation class	\$263.05	\$150.00	\$150.00
005551 - Third Grade Bibles	\$44.85	\$0.00	\$50.00
Youth			
005040 - Salary-Youth Dir.	\$48,633.00	\$48,766.00	\$49,985.00
005045 - Travel & Mileage - Youth	\$0.00	\$1,000.00	\$1,000.00

Saint Andrew's Presbyterian Church
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January to December 2018

Accounts	YTD Actual 2018	YTD Budget 2018	Annual Budget 2019
005047 - Continuing Ed. Youth Dir.	\$558.04	\$1,000.00	\$1,000.00
005548 - Youth Program	\$3,460.01	\$6,000.00	\$6,500.00
005552 - Creation	\$634.67	\$1,000.00	\$1,936.00
Total Youth	<u>\$53,285.72</u>	<u>\$57,766.00</u>	<u>\$60,421.00</u>
Nursery			
005046 - Wages - Nursery	\$3,837.71	\$3,628.00	\$3,720.00
005544 - Nursery	\$0.00	\$50.00	\$50.00
Total Nursery	<u>\$3,837.71</u>	<u>\$3,678.00</u>	<u>\$3,770.00</u>
Total CHRISTIAN EDUCATION	<u>\$62,659.83</u>	<u>\$67,394.00</u>	<u>\$70,941.00</u>
WORSHIP&MUSIC			
005722 - Piano & Organ Maintenance	\$1,504.49	\$1,500.00	\$2,000.00
005724 - Choir Robe Maintenance	\$0.00	\$200.00	\$0.00
005730 - Sacraments Expense	\$0.00	\$500.00	\$250.00
005732 - Music Workshops	\$0.00	\$200.00	\$200.00
005734 - St.Andrews Day	\$0.00	\$400.00	\$250.00
005735 - Supplementary Resources	\$381.88	\$1,000.00	\$1,000.00
005741 - Praise Team Leader	\$11,379.68	\$11,410.00	\$11,696.00
Music			
005032 - Salary-Music Director	\$12,709.58	\$12,721.00	\$13,040.00
005033 - Salary - Bell Director	\$4,610.06	\$4,623.00	\$4,738.00
005039 - Fees-Soloists Etc.	\$500.00	\$500.00	\$600.00
005710 - Bell Choir Music, Supplies & Exp.	\$219.70	\$300.00	\$300.00
005712 - Music Expense Vocal Groups	\$661.41	\$500.00	\$500.00
005714 - Music Expense Instrumental	\$0.00	\$100.00	\$100.00
Organ Salaries			
005034 - Organist Regular Salary	\$12,900.68	\$12,917.00	\$13,237.00
005035 - Organist Funeral Wages	\$100.00	\$150.00	\$150.00
005036 - Organist Supply Wages	\$150.00	\$300.00	\$300.00
Total Organ Salaries	<u>\$13,150.68</u>	<u>\$13,367.00</u>	<u>\$13,687.00</u>
Total Music	<u>\$31,851.43</u>	<u>\$32,111.00</u>	<u>\$32,965.00</u>
Flowers&Decorations			
005744 - Flowers	\$582.68	\$200.00	\$200.00
Total Flowers&Decorations	<u>\$582.68</u>	<u>\$200.00</u>	<u>\$200.00</u>
Total WORSHIP&MUSIC	<u>\$45,700.16</u>	<u>\$47,521.00</u>	<u>\$48,561.00</u>
ADMINISTRATION			
005050 - Wages- Office Manager	\$36,313.76	\$36,332.00	\$37,240.00
005054 - Media Specialist	\$17,083.73	\$21,564.00	\$22,103.00
005060 - FICA	\$9,929.17	\$9,136.00	\$9,700.00
005062 - Medicare	\$2,322.19	\$2,075.00	\$2,127.00
005064 - Medical Insurance - Admin	\$6,569.28	\$7,200.00	\$7,200.00
005066 - Workmans Comp. Insurance	\$1,435.00	\$1,788.00	\$1,833.00
Office Expense			
005601 - Supplies-Office	\$3,302.53	\$4,000.00	\$3,000.00
005602 - Printing	\$786.00	\$500.00	\$1,300.00
005604 - Postage	\$716.04	\$1,200.00	\$1,200.00
005605 - Copyrights	\$980.00	\$1,500.00	\$1,500.00
005606 - Equip. Servicing	\$1,531.80	\$1,000.00	\$1,500.00
005607 - Computer/Data Equipment	\$126.14	\$4,500.00	\$10,000.00
005608 - Software/Data Expense	\$1,650.98	\$4,000.00	\$4,000.00
005609 - Web Hosting	\$664.00	\$1,200.00	\$800.00

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Accounts	YTD Actual 2018	YTD Budget 2018	Annual Budget 2019
005610 - Telephone/Internet	\$3,018.62	\$2,300.00	\$2,300.00
005611 - Internet Fees	\$178.39	\$0.00	\$0.00
005620 - Training & Education	\$0.00	\$200.00	\$200.00
005621 - Clearances	\$465.80	\$100.00	\$200.00
005650 - Bank Service Charges	\$675.03	\$250.00	\$300.00
005690 - Other Office Expense	\$836.65	\$600.00	\$600.00
Total Office Expense	<u>\$14,931.98</u>	<u>\$21,350.00</u>	<u>\$26,900.00</u>
Presbytery Expense			
005680 - Per Capita Assesment	\$6,917.08	\$7,488.00	\$7,200.00
Total Presbytery Expense	<u>\$6,917.08</u>	<u>\$7,488.00</u>	<u>\$7,200.00</u>
Stewardship Expenses			
005912 - Stewardship Supplies	\$0.00	\$150.00	\$100.00
Total Stewardship Expenses	<u>\$0.00</u>	<u>\$150.00</u>	<u>\$100.00</u>
Total ADMINISTRATION	<u>\$95,502.19</u>	<u>\$107,083.00</u>	<u>\$114,403.00</u>
MEMBERSHIP & OUTREACH			
005738 - Advertising-Newspaper	\$768.29	\$1,200.00	\$1,000.00
005739 - Other Advertising	\$72.57	\$300.00	\$0.00
005740 - Congregational Life	\$235.85	\$800.00	\$800.00
005746 - Coffee Hours	\$326.50	\$350.00	\$700.00
005747 - Dinners	\$887.45	\$1,000.00	\$1,800.00
005748 - Kitchen Paper Supplies	\$540.06	\$1,000.00	\$1,000.00
005751 - Visioning Committee	\$0.00	\$1,000.00	\$1,000.00
Total MEMBERSHIP & OUTREACH	<u>\$2,830.72</u>	<u>\$5,650.00</u>	<u>\$6,300.00</u>
Total EXPENSES	<u>\$479,016.33</u>	<u>\$465,008.90</u>	<u>\$473,852.57</u>
Net Total	(\$33,814.87)	(\$64,008.90)	(\$66,852.57)
Other Revenues			
007081 - Transfer from Reserve Fund	\$43,814.87	\$0.00	\$0.00
Total Other Revenues	<u>\$43,814.87</u>	<u>\$0.00</u>	<u>\$0.00</u>
Other Expenses			
007090 - Transfer to Endowment	\$10,000.00	\$0.00	\$0.00
Total Other Expenses	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Operating Total	\$0.00	(\$64,008.90)	(\$66,852.57)